

# Town of New-Wes-Valley

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## MINUTES

### REGULAR MEETING OF COUNCIL

Tuesday, August 18<sup>th</sup>, 2020 at 6:30 p.m.

<b>Members Participating:</b>	<b>Mayor:</b>	<b>Kenneth Hoyles</b>
	<b>Deputy Mayor:</b>	<b>Michael Tiller</b>
	<b>Councillors:</b>	<b>Barry Tucker</b>
		<b>Dawn Stagg</b>
		<b>James Cox</b>
<b>Members Absent:</b>	<b>Councillors:</b>	<b>Winston Perry - illness</b>
		<b>Kelvin MacDonald</b>
		<b>Lorenzo Welcher - work</b>
		<b>Andy Best - work</b>
<b>Also Present:</b>	<b>CAO:</b>	<b>Pam Preston</b>
	<b>Recording Secretary:</b>	<b>Elizabeth Hall</b>

### CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m., Mayor Hoyles gave Council an update on Councillor Perry's condition and wished him well.

### ADOPTION OF AGENDA

#### **MOTION 20/360 - MICHAEL TILLER/BARRY TUCKER**

Resolved to adopt the agenda as presented.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

### ADOPTION OF MINUTES

Regular meeting of Council held July 14<sup>th</sup>, 2020.

#### **MOTION 20/361 - DAWN STAGG/MICHAEL TILLER**

Resolved to adopt minutes of Regular Meeting of Council held July 14<sup>th</sup>, 2020.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

Special meeting of Council held July 21<sup>st</sup>, 2020

**MOTION 20/362 - DAWN STAGG/MICHAEL TILLER**

Resolved to adopt minutes of Special Meeting (CBCL and staffing) of Council held July 21<sup>st</sup>, 2020.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

Special meeting of Council held August 04<sup>th</sup>, 2020

**MOTION 20/363 - DAWN STAGG/MICHAEL TILLER**

Resolved to adopt minutes of Special Meeting (Town Projects) of Council held August 04<sup>th</sup>, 2020.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**REPORTS**

**FINANCE COMMITTEE REPORT** - No member present, Deputy Mayor Tiller presented the Finance Committee report from meeting held August 11<sup>th</sup>, 2020.

**MOTION 20/364 - MICHAEL TILLER/DAWN STAGG**

Resolved to approve payment of Accounts Payable in the amount of \$81,990.36.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**MOTION 20/365 - MICHAEL TILLER/BARRY TUCKER**

Resolved to extend interest free period on arrears to September 30<sup>th</sup>, 2020.

**In Favour :**                      **Opposed 5: Mayor Hoyles                      Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION DEFEATED**

**MOTION 20/366 - MICHAEL TILLER/DAWN STAGG**

Resolved to write new Air BnBs advising them to request permission from the Town to operate, and to contact Service NL; properties will be assessed and all applicable taxes will be applied to the account.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**MOTION 20/367 - MICHAEL TILLER/BARRY TUCKER**

Resolved to the Town Clerk to identify utility company located on Quay Road, if they are not registered with the Town then write the company advising them to request permission from the Town to operate, and to contact Service NL; property will be assessed and all applicable taxes will be applied to the account. Also the Town Clerk write Xplornet requesting their 2019 gross revenue to issue an invoice for 2020 Business Tax.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**MOTION 20/368 - MICHAEL TILLER/BARRY TUCKER**

Resolved to approve account adjustments in the amounts of \$324.00 and \$317.34.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**MOTION 20/369 - MICHAEL TILLER/BARRY TUCKER**

Resolved to adopt the Finance Committee Report from meeting held August 11<sup>th</sup>, 2020.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**PUBLIC WORKS COMMITTEE REPORT** - No report

**ECONOMIC DEVELOPMENT REPORT** - Councillor Stagg presented the Economic Development Committee Report from meeting held August

**MOTION 20/370 – DAWN STAGG/JAMES COX**

Resolved to proceed with the takeover of New-Wes-Valley Recreation Commission as outlined by Lawyer Greg French, including issuing payments up to \$4,155.62.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**MOTION 20/371 – DAWN STAGG/JAMES COX**

Resolved to allow South West Pond Park use gravel located at former playground, Pound Cove to create tent campsites.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**Economic Development Committee Report continued**

**MOTION 20/372 – DAWN STAGG/JAMES COX**

Resolved to adopt the Economic Development Committee Report from meeting held July 29<sup>th</sup>, 2020.

Deputy Mayor Tiller would like the Economic Development Committee consider the following:

- emergency light over exit door
- bathrooms - repairs to stall doors, replace toilets
- LTO Ballfield/Storage Shed, suggested to wait until takeover of New-Wes-Valley Recreation Commission is finalized.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**  
**Councillors: B. Tucker, D. Stagg, J. Cox**  
**MOTION CARRIED**

**CAO REPORT** - CAO Pam Preston presented the report.

1. Garbage Clean-Up Week:

**MOTION 20/373 – DAWN STAGG/JAMES COX**

Resolved to proceed with Clean-Up week September 21<sup>st</sup>, 2020 pending any COVID-19 restrictions.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**  
**Councillors: B. Tucker, D. Stagg, J. Cox**  
**MOTION CARRIED**

2. Meeting with CNWM:

Meeting scheduled for Wednesday, August 19<sup>th</sup> at 2:00 p.m., Mayor Hoyles, Councillor Tucker and will be attending, Deputy Mayor Tiller will attend if he is available and will act as the spokesperson.

3. Letter to the Premiers - both letter have been sent

4. Meeting with Towns of Lumsden and Greenspond:

CAO reported meeting with Towns of Lumsden and New-Wes-Valley is ongoing, currently reviewing partnership and will be having a conference call with the lawyer.

5. 56 Circular Road:

CAO noted that a leak was reported in November a work order was issued, the work order was completed and there was no damage at that time.

**MOTION 20/374 – MICHAEL TILLER/DAWN STAGG**

Resolved to open a claim through insurance and have an adjuster investigate the reported leak at 56 Circular Road.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**  
**Councillors: B. Tucker, D. Stagg, J. Cox**  
**MOTION CARRIED**

6. Dykes Lane:

Request for speed bump and ditching, CAO informed Council that there are three (3) houses on Dykes Lane and noted that speed bumps for 102 Town roads are a non-budgetary item.

**MOTION 20/375 – DAWN STAGG/MICHAEL TILLER**

Resolved to issue a work order for ditching and report speed concerns to the RCMP, also to write the residents of Dykes Lane informing them speed bumps are a non-budgetary item.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

7. Bonavista North Museum:

CAO reported roof repairs are completed and did not have to replace the roof, project came in under budget, new quote for ramp came in for less than original quote, based on this information the Town will need to apply for \$9,810.00 for window replacement.

**MOTION 20/376 – DAWN STAGG/BARRY TUCKER**

Resolved to proceed with the installation of windows for Bonavista North Museum and to apply for gas tax funding in the amount of \$9,810.00.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

CAO noted that in 2021 Town will apply for more funding to replace siding on the museum.

8. 2007 Sterling:

**MOTION 20/377 – MICHAEL TILLER/BARRY TUCKER**

Resolved to proceed with repairs on the 2007 Sterling truck in the amount of \$1,089.00 + HST.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

9. Project kick off meeting:

Anticipated start for Watermain Project is August 24<sup>th</sup>, 2020.

10. 2021 Call for Municipal Capital Works Applications:

Announcement will be made soon, Council will need a special meeting to discuss.

11. Meeting with IBEC and KSA:

CAO reported a financial request may come to Council on trail project.

12. Privilege Session:

Staffing and COVID-19 - deferred to after Correspondence.

## CORRESPONDENCE

1. SERVICE NL - *information*  
Re: Bacteriological Analysis Report - July 07<sup>th</sup>, 22<sup>nd</sup>, and August 04<sup>th</sup>
2. MMA - *information*  
Re: Update on MAA
3. MUNICIPAL AFFAIRS, WATER RESOURCES MANAGEMENT DIVISION - *information*  
Re: Permit to Construct
4. SERVICE NL - *information*  
Re: Acknowledgment - Receipt of Plans for Addition
5. ATIPP - *information*  
Re: Guidance on COVID-19 Screening
6. MUNICIPAL AFFAIRS, WATER RESOURCES MANAGEMENT DIVISION - *information*  
Re: Permit to alter a body of water #ALT11212-2020 - Pound Cove to Templeman
7. DEPT. OF MUNICIPAL AFFAIRS, WILFRED MALONEY - *information*  
Re: **17-RNC-21-00026**-Newtown Bridge Replacement-New-Wes-Valley (**MAE provided wrong #**)  
**Motion for Consultant Engagement - Motion 20/350 August 04<sup>th</sup> Special Meeting of Council**
8. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT - *information*  
Re: Request to engage Prime Consultant-Newtown Bridge Replacement MAE Project **#17-RNC-21-00026 (MAE provided wrong #)**
9. GANDER CHAMBER - *information*  
Re: Unlicensed Accommodations Government Announcement
10. JANICE READER - *information*  
Re: Community Health & Living Fund 2020-21
11. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT- *information*  
Re: Application Status for 2020-21 Capital Funding - AP-MCW-20233  
- Beothic Arena Roof Replacement
12. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT- *information*  
Re: Application Status for 2020-21 Capital Funding - AP-MCW-20235  
- Ballfield Expansion
13. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT- *information*  
Re: Application Status for 2020-21 Capital Funding - AP-MCW-20231  
- Beothic Arena Ventilation

14. DEPARTMENT OF MUNICIPAL AFFAIRS AND ENVIRONMENT - *information*

Re: Application Status for 2020-21 Capital Funding - AP-MCW-20228  
- Water Street Paving 2020

15. DEPARTMENT OF MUNICIPAL AFFAIRS AND ENVIRONMENT - *information*

Re: 17-RNC-21-00026 - Newtown Bridge Replacement

16. GANDER CHAMBER- *information*

Re: Memo to US Military - COVID-19

17. GANDER CHAMBER- *information*

Re: Updates for the CECRA and CEWS Programs

18. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT- *information*

Re: Ultimate Recipient Gas Tax Agreement Revision

19. TAKECHARGE NL- *information*

Re: Extension for takeCHARGE of your Town challenge

Deputy Mayor Tiller suggested submitting an application for a heat pump at the Fire Hall, CAO replied we can apply when the EDO returns to work.

20. CENTRAL NEWFOUNDLAND WASTE MANAGEMENT - *motion required*

Re: New Curbside Collection Policy and MOU for signature

Renewed MOU-new seven (7) year contract for collection.

**MOTION 20/378 – DAWN STAGG/BARRY TUCKER**

Resolved to sign Central Newfoundland Waste Management’s renewed MOU.

**In Favour 3: Mayor Hoyles**

**Opposed 2: Deputy Mayor Tiller**

**Abstaining 0:**

**Councillors: B. Tucker, D. Stagg**

**J. Cox**

**MOTION CARRIED**

21. SERVICE NL - *information*

Re: Proposed Change of Occupant - 222 Main Street, Badger’s Quay, NL

22. GANDER CHAMBER - *information*

Re: Request for Proposals

23. RESIDENTS OF DYKES LANE, NEW-WES-VALLEY - *motion required, refer to PWC*

Re: Speed Bump

**See motion #20/375 - CAO Report**

24. GANDER CHAMBER - *information*

Re: Gander Council’s Strategic Plan Consultations for Business Owners

25. KIDS EAT SMART - *information*

Re: Kids Eat Smart Breakfast Clubs Need Your Help

26. RESIDENT OF NEW-WES-VALLEY (J.D.) - motion required, refer to FC  
Re: Land at 12 Pond Road, Wesleyville

**MOTION 20/379 – DAWN STAGG/MICHAEL TILLER**

Resolved to refer letter regarding land at 12 Pond Road, Wesleyville to the Finance Committee for review and recommendation to Council.

**In Favour 5:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller  
**Councillors:** B. Tucker, D. Stagg, J. Cox  
**MOTION CARRIED**

27. RMHCNL - information

Re: RMHCNL Development, Walk for Families

28. CECON - information

Re: 17-GI-20-00025 - Award Letter - Pound Cove to Templeman-NWV-20204.pdf

29. FIRE AND EMERGENCY SERVICES - information

Re: Message from the Fire Commissioner - Fire Prevention Week

30. RESIDENT OF NEW-WES-VALLEY (W.D.) - motion required, refer to PWC

Re: Possible Water Damage

**See motion #20/374 - CAO Report**

31. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT - information

Re: Funding Source - Investing Canada Infrastructure Connect Water Main to Newtown-  
MAE #17-GI-20-00065 Recommendation to Award Tender

**Motion 20/349 August 04<sup>th</sup> Special Meeting of Council.**

32. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT - information

Re: Circular: Documentation required for Approval to Borrow

33. GANDER CHAMBER - information

Re: New Found Gold Mini Documentary Released - "Opportunity Knocks"

34. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT - information

Re: CIP Approval Project #170-2020-7139 (Road Upgrades 2020)

**MOTION 20/380 – DAWN STAGG/BARRY TUCKER**

Resolved to go into privilege session.

**In Favour 5:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller  
**Councillors:** B. Tucker, D. Stagg, J. Cox  
**MOTION CARRIED**

Privilege session at 7:47 p.m.



**MOTION 20/381 – DAWN STAGG/MICHAEL TILLER**

Resolved to come out of privilege session.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

Privilege session ended 8:05 p.m.

**MOTION 20/382 – DAWN STAGG/MICHAEL TILLER**

Resolved to come out of privilege session.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**MOTION 20/383 – JAMES COX/DAWN STAGG**

Resolved to give the CAO authority to fill a temporary staff position.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

**NEW BUSINESS** - No new business

**ADJOURNMENT**

**MOTION 20/383 - JAMES COX/DAWN STAGG**

Resolved to adjourn the meeting.

**In Favour 5: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: B. Tucker, D. Stagg, J. Cox**

**MOTION CARRIED**

*Meeting adjourned at 8:10 p.m.*