

Town of New-Wes-Valley

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MINUTES

REGULAR MEETING OF COUNCIL

Tuesday, December 15th, 2020 at 5:00 p.m.

Members Present:

Mayor:

Kenneth Hoyles

Deputy Mayor:

Michael Tiller

Councillors:

Winston Perry

Kelvin MacDonald

Barry Tucker

Dawn Stagg

Andy Best

James Cox

Member Absent:

Councillor:

Lorne Welcher - work

Also Present:

CAO:

Pamela Preston

Recording Secretary:

Elizabeth Hall

CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and asked if there were additions to the agenda, there were none.

ADOPTION OF AGENDA

MOTION 20/555 - BARRY TUCKER/DAWN STAGG

Resolved to adopt the agenda as presented.

In Favour 8: Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

ADOPTION OF MINUTES

Regular meeting of Council held December 01st, 2020.

MOTION 20/556 - DAWN STAGG/MICHAEL TILLER

Resolved to adopt minutes of Regular Meeting of Council held December 01st, 2020.

In Favour 8: Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Special meeting of Council held December 02nd, 2020 - Cecon, ECCM MCW Project 17-GI-20-00065.

MOTION 20/557 - KELVIN MacDONALD/BARRY TUCKER

Resolved to adopt minutes of Special Meeting of Council held December 02nd, 2020 with Cecon, ECCM regarding MCW 17-GI-20-00065.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

REPORTS

FINANCE COMMITTEE REPORT - Councillor Best presented the Finance Committee Report from meeting held December 09th, 2020.

MOTION 20/558 - ANDY BEST/KELVIN MacDONALD

Resolved to approve payment of account payable in the amount of \$80,071.30.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/559 - ANDY BEST/WINSTON PERRY

Resolved to donate \$250.00 to the Cape Freels Ministerial Association.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/560 - ANDY BEST/KELVIN MacDONALD

Resolved to not exempt 50% of outstanding taxes on account #STURB001, and to advise the customer to contact the office to arrange a payment plan.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/561 - ANDY BEST/MICHAEL TILLER

Resolved to pro-rate RRSPs for full-time and part-time employees when an employee is on leave for part of a calendar year.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Finance Committee Report continued.

MOTION 20/562 - ANDY BEST/KELVIN MacDONALD

Resolved to approve months of operation business tax exemption for account #BONNE001 in the amount of \$430.23.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Recommendation #6

Discussion on if a third person is needed at Beothic Arena at this time, CAO noted that this is in the CAO Report, consensus of Council to discuss item #5. CAO proceeded with this item, correspondence received from Town of Lumsden and Arena Manager on this issue, they feel that the position should be filled and the two (2) Towns be responsible for some items at the arena, they also noted there will be some changes in the coming year. Correspondence also included input from arena employees, they do not want to work in the plant room; the potential of one (1) employee at the arena in the event the second employee is on leave. The Town of Lumsden and Arena Manager want to advertise for a third employee early in the new year. Council continued their discussion and noted that with the cancellation of the Christmas Tournament the decision to hire be made at a later date, the Finance Committee agreed to change their recommendation.

MOTION 20/563 - ANDY BEST/WINSTON PERRY

Resolved to not hire a third employee at Beothic Arena at this time.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Recommendation #7

Councillor Stagg declared conflict and exited the meeting at 5:22 p.m.

MOTION 20/564 - ANDY BEST/WINSTON PERRY

Resolved to invoice the Town of Lumsden \$1,147.15 for their share of the Gas Tax Project for Beothic Arena electrical installation #170-2020-7252.

In Favour 7: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, A. Best, J. Cox

MOTION CARRIED

Councillor Stagg rejoined the meeting at 5:24 p.m.

MOTION 20/565 - ANDY BEST/WINSTON PERRY

Resolved to pay Beothic Arena \$18,363.70 (80% share) as per the December 03rd, 2020 Financial Report.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Finance Committee Report continued.

MOTION 20/566 - ANDY BEST/KELVIN MacDONALD

Resolved to add Errors and Omissions Policy to the Town's insurance policy, at an extra cost of \$1,695.00 plus Provincial sales tax.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/567 - ANDY BEST/KELVIN MacDONALD

Resolved to renew the Federation of Canadian Municipalities 2021-2022 membership in the amount of \$734.09 HST included.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/568 - ANDY BEST/WINSTON PERRY

Resolved to approve Cecon's proposal to pay 50% of the Town's share for project overrun in the amount of \$9,159.00 MCW project #17-GI-20-00065 Connect Watermain to Newtown.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Recommendation #12

CAO suggested that the Fire Department draft a policy, Finance Committee agreed to add to their recommendation.

MOTION 20/569 - ANDY BEST/KELVIN MacDONALD

Resolved that the Fire Fighter stipend for the late Carl Hillier be forwarded the Hillier family, and the Fire Department to draft a policy for future cases.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/570 - ANDY BEST/WINSTON PERRY

Resolved to payout four (4) loans (Brookfield W/S Ph I, 2016 Dodge 5500 truck; 2016 Brookfield Paving Project, Newtown W/S Project) in the amount of \$61,599.04 funds to come from own sources-savings account.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Finance Committee Report continued.

MOTION 20/571 - ANDY BEST/KELVIN MacDONALD

Resolved to donate \$100.00 to the Spirit of Giving Healthcare Fundraiser (Central Northeast Health Foundation).

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/572 - ANDY BEST/WINSTON PERRY

Resolved to approve account adjustments as follows:

Interest charged in error: STOKEB004 \$1.14 CAPEF013 \$272.97 KITTIO15 \$110.16

Second year New Business Tax Incentive: KITTIO15 \$2,937.20

Poll Tax removed, homeowners: MCCA001 \$206.00 TUCKD001 \$206.00

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/573 - ANDY BEST/KELVIN MacDONALD

Resolved to adopt the December 09th Finance Committee Report as presented.

Mayor Hoyles referred to motion 20/560, he feels that in 2021 Council should review policies in place for property transfers with outstanding taxes.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - Deputy Mayor Tiller presented the Public Works Committee Report from meeting held December 03rd, 2020.

MOTION 20/574 - MICHAEL TILLER/WINSTON PERRY

Resolved to adopt the Occupational Health and Safety Program completed by Rogers Enterprises Ltd. (Health and Safety Consultants and Trainers) as presented.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Public Works Committee Report continued.

MOTION 20/575 - MICHAEL TILLER/BARRY TUCKER

Resolved to adopt the following Occupational Health and Safety Statements and Policies: Corporate Health and Safety Policy Statement; Subcontractor Health and Safety Policy Statement; Occupational Health and Safety Committee Policy; Health and Safety Rules; Disciplinary Policy for Violation of the Town of New-Wes-Valley's Safety Policy; Personal Protective Equipment Policy; Equipment Maintenance Policy; Personnel Training Requirements; Health and Safety Inspection Policy; Accident and Incident Reporting and Investigation Policy; Workplace Violence and Harassment Policy; Early and Safe Return to Work Policy; Alcohol and Drug Policy; Environmental Policy.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/576 - MICHAEL TILLER/BARRY TUCKER

Resolved to adopt the Public Works Committee Report from meeting held December 03rd, 2020.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

ECONOMIC DEVELOPMENT COMMITTEE REPORT - Councillor Stagg presented the Economic Development Report from meeting held December 10th, 2020.

MOTION 20/577 - DAWN STAGG/JAMES COX

Resolved that the Outstanding Youth Citizenship Award in the amount of \$450.00 be apart of the Annual Achievement Night.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/578 - DAWN STAGG/JAMES COX

Resolved to pay outstanding invoices belonging to the New-Wes-Valley Recreation Commission totaling \$6,092.15.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/579 - DAWN STAGG/MICHAEL TILLER

Resolved that a \$300.00 budget be in place to implement the Holiday Lights Competition.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Economic Development Committee Report continued.

MOTION 20/580 - DAWN STAGG/JAMES COX

Resolved to accept the nine (9) hold mini golf from CFDA and place it at South West Pond Park for park employees to operate.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/581 - DAWN STAGG/JAMES COX

Resolved to forward a letter to The Homestead Adventures advising them the area referred to remains zoned as Seasonal Residential and Council will not be expanding services to this area.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/582 - DAWN STAGG/JAMES COX

Resolved to continue to be a member of Recreation NL and pay the 2021 annual \$100.00 membership fee.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/583 - DAWN STAGG/WINSTON PERRY

Resolved to continue to be a member of the Gander and Area Chamber of Commerce and pay the 2021 annual \$253.00 membership fee.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/584 - DAWN STAGG/JAMES COX

Resolved to purchase a podium with a built in microphone in the amount of \$603.38.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/585 - DAWN STAGG/MICHAEL TILLER

Resolved to purchase a GoPro Hero 9 Black camera, tripod and four (4) year warranty in the amount of \$796.66.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Economic Development Committee Report continued.

Councillor Stagg noted a motion is required for item j under New Business.

MOTION 20/586 - DAWN STAGG/MICHAEL TILLER

Resolved to support CFDA's initiative for an outdoor theatre at South West Pond Park. Financial request to reviewed as it becomes available.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/587 - DAWN STAGG/JAMES COX

Resolved to adopt the Economic Development Committee Report from meeting held December 10th, 2020.

CAO referred to The Homestead Adventures' request for services, CAO noted that a business tax has nothing to do with municipal services it is imposed for operating a business. CAO suggested the Finance Committee do a review of the New Business Tax Incentive Policy for The Homestead Adventures.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

CAO REPORT - CAO, Pamela Preston presented the report.

1. Accounts Payable Clerk Posting

Position will be posted early in the new year.

2. OHS Program

Meeting scheduled for January 07th at 1:00 p.m. with all Office Staff, Public Works , Janitor, Fire Chief, South West Pond Park Staff, Shore Rides and Arena Manager, office will be closed for the afternoon.

3. Staff Lunch

CAO hosting a lunch with staff tomorrow, December 16th, the office will close at 2:00 p.m.

4. Budget Revision

MOTION 20/588 - DAWN STAGG/BARRT TUCKER

Resolved to adopt the revised 2021 Municipal Budget with revenues and expenditures in the amount o \$2,377,789.00, revision is due to Town's 10% share in the amount of \$12,425.00 for the new COVID-19 Stimulus Program.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/589 - DAWN STAGG/BARRT TUCKER

Resolved that the Town's share (\$12,425.00) for the COVID-19 Stimulus Program come from own sources-savings account.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

5. Beothic Arena

Discussed in the Finance Committee Report see motion 20/563.

CORRESPONDENCE

1. CHAMBER GENERAL (information)

Re: Federal Government Releases "Supporting Canadians & Fighting COVID-19 - Fall Economic Statement 2020"

2. PETER JULIAN, MP NEW WESTMINSTER-BURNABY, BC (information)

Re: Support Request for Bill-213- The Canada Pharmacare Act

3. PATRICK DUNNE, DEPT. OF ENVIRONMENT, CLIMATE CHANGE & MUNICIPALITIES (information)

Re: Safe Restart Funding for Municipalities

4. CECON LTD (information)

Re: Inspector Reports 17-GI-20-00065

5. DEPT. OF ENVIRONMENT (information)

Re: CIP Approval Project No. 170-2020-7252

6. GIAA INC. (information)

Re: Annual Nominators Meeting, Virtual

7. CECON LTD. (information)

Re: Daily Site Reports August, September, October Project No. 17-GI-20-00065

8. CAPE FREELS MINISTERIAL ASSOCIATION (refer to finance committee report)

Re: 2020 Christmas Hamper Donation

9. GOV. OF NL - FISHERIES, FORESTRY, & AGRICULTURE (information)

Re: Crown Land Approval Application NO 155379 (RK)

10. **CECON LIMITED** (*information*)
Re: **As - Builts - Water Line Extension Pound Cove - Newtown**
11. **RESIDENT OF NWV (BS)** (*refer to finance committee report*)
Re: **Request for Exemption**
12. **HOMESTEAD ADVENTURES** (*refer to economic development committee report*)
Re: **Road/Snow Maintenance**
13. **CHAMBER GENERAL** (*information*)
Re: **Chamber Reaction to Town of Gander 2021 Budget**
14. **CHAMBER GENERAL** (*information*)
Re: **20th Annual Joe & Clarice Goodyear Awards POSTPONED**
15. **MAA** (*information*)
Re: **Update on the MAA**
16. **RCMP SURVEY CENTRE** (*information*)
Re: **Survey of Contract Partners 2020-2021**
17. **JANICE BATH, GIAA** (*information*)
Re: **Annual Nominator's Meeting**
18. **DEPT. OF FISHERIES, FORESTRY, & AGRICULTURE** (*information*)
Re: **Crown Land Approval Application No. 154396-Ballfield Valleyfield**
19. **SERVICE NL** (*information*)
Re: **Bacteriological Analysis Report - December 02nd, 2020**

Mayor Hoyles thanked everyone for the work done in 2020 and noted it was a trying year due COVID-19, he thanked the CAO and office staff for their support, thanked the MHA and MP, thanked Public Works employees, and Fire Department.
Wished Merry Christmas and to stay safe.

ADJOURNMENT

MOTION 20/590 - DAWN STAGG/BARRY TUCKER

Resolved to adjourn the meeting.

In Favour 8: Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Meeting adjourned at 6:10 p.m.

PAMELA PRESTON
CAO

KENNETH HOYLES
MAYOR