

Town of New-Wes-Valley

P.O. Box 64, Badger's Quay, NL A0G 1B0

www.townofnewwesvalley.ca

Tel: 709-536-2010

e-mail: info@townofnewwesvalley.ca

Fax: 709-536-3481

MINUTES

REGULAR MEETING OF COUNCIL

Tuesday, November 03rd, 2020 at 6:30 p.m.

Members Participating:	Mayor:	Kenneth Hoyles
	Deputy Mayor:	Michael Tiller
	Councillors:	Winston Perry
		Kelvin MacDonald
		Barry Tucker
		Dawn Stagg
		Andy Best
Member absent:	Councillors:	Lorenzo Welcher (work)
Also Present:	CAO:	Pam Preston
	Recording Secretary:	Elizabeth Hall

CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and asked if there were any additions to the agenda.

Councillor Perry - Playgrounds

ADOPTION OF AGENDA

MOTION 20/472 - KELVIN MacDONALD/DAWN STAGG

Resolved to adopt the agenda with the addition of Playgrounds (Councillor Perry).

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Mayor Hoyles extended condolences on behalf of Council to Councillor Cox on the passing of his brother-in-law, and Fire Chief Oakley on the passing of his father.

ADOPTION OF MINUTES

Regular meeting of Council held October 20th, 2020.

MOTION 20/473 - DAWN STAGG/MICHAEL TILLER

Resolved to adopt minutes of Regular Meeting of Council held October 20th, 2020.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Mayor Hoyles referred to page 4 - Physician Retention, he informed Council he spoke with Mr. Sturge, the Dr followed Government guidelines, this was acceptable by the Committee.

REPORTS

FINANCE COMMITTEE REPORT - Councillor Best presented the Finance Committee Report from meeting held October 29th, 2020.

MOTION 20/474 - ANDY BEST/KELVIN MacDONALD

Resolved to approve payment of Accounts Payable in the amount of \$17,391.63.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/475 - ANDY BEST/WINSTON PERRY

Resolved to donate \$100.00 to Pearson Academy 2021 Graduation Class

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/476 - ANDY BEST/KELVIN MacDONALD

Resolved not to donate to the Children's Wish Foundation "Jiggs & Reels for Wishes" fund raiser based on past policy to not donate if fund raiser is publicly solicited.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/477 - ANDY BEST/WINSTON PERRY

Resolved to approve the 2020 months of operation Business Tax for CAPEF013 in the amount of \$6,863.89.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Finance Committee Report continued:

MOTION 20/478 - ANDY BEST/KELVIN MacDONALD

Resolved not to grant a seasonal water/sewer rate to CAPEF013.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/479 - ANDY BEST/WINSTON PERRY

Resolved to inform CAPEF013 and all other organizations of the Town's Grant Policy and process.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/480 - ANDY BEST/WINSTON PERRY

Resolved that a rate will be determined for the Pound Cove proposed development if/when the projects starts, the Acting Town Clerk is to obtain information from other Municipalities on their tax structure for such developments and report back to the Committee for further review.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/481 - ANDY BEST/KELVIN MacDONALD

Resolved to approve eight (8) month exemption of rent to COMMU002 for 2020.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/482 - ANDY BEST/KELVIN MacDONALD

Resolved to approve \$75.00 sponsorship of the IBEC 709 Podcast from November 2020 to April, 2021.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/483 - ANDY BEST/WINSTON PERRY

Resolved to adopt the Finance Committee Report from meeting held October 29th, 2020.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Councillor Best noted that Account Adjustments need further review, more information is required.

FINANCE COMMITTEE REPORT - Councillor Best presented the Finance Committee Report from Special Meeting (Preliminary Budget Review) held November 02nd, 2020.

MOTION 20/484 - ANDY BEST/KELVIN MacDONALD

Resolved to approve salary increase for South West Pond Park employees up to 3%.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/485 - ANDY BEST/WINSTON PERRY

Resolved to reserve \$15,000.00 to be invested to a GIC towards the operating cost of the Water Treatment Facility.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/486 - ANDY BEST/KELVIN MacDONALD

Resolved to payoff Bank of Nova Scotia loan #s 45-03, 45-09, 45-12, 45-14 in the amount of \$75,000.00.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/487 - ANDY BEST/WINSTON PERRY

Resolved to implement the rental of equipment for Town trails in the amount of \$75/day and a waiver to be signed that any damages to equipment being rented the Town will not be liable.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/488 - ANDY BEST/KELVIN MacDONALD

Resolved to reduce all 35 mil Business Tax categories to 30 mils for the upcoming 2021 tax structure.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/489 - ANDY BEST/KELVIN MacDONALD

Resolved to remove the Quarry Permit Renewal Fee of \$500.00 for the 2021 tax structure.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/490 - ANDY BEST/KELVIN MacDONALD

Resolved to issue payment in the amount of \$4,638.48 to Beothic Arena based on October 27th financial report

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Information in the CAO Report to support motion 20/491

MOTION 20/491 - ANDY BEST/WINSTON PERRY

Resolved not to proceed with MCW application Beothic Arena Roof Replacement.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/492 - ANDY BEST/KELVIN MacDONALD

Resolved to the Finance Committee Report from Special Meeting (Preliminary Budget Review) held November 02nd, 2020.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

CAO asked if all Committees were satisfied with their priorities being addressed, consensus of Committees all is satisfactory.

CAO informed Council that 2021 loan payments are based on 3 or 6 months for the first year however following years will be increased to 12 months therefore revenue to offset the increase will have to be looked at.

ADDITION TO AGENDA

1. Playgrounds, Councillor Perry

Councillor Perry noted that a letter was sent to the Newtown Playground Committee that the playground would be considered in the budget. CAO informed Council that all playgrounds are covered in the Playground Maintenance budget and Council has to decide how much is spent and where.

MOTION 20/493 - WINSTON PERRY/BARRY TUCKER

Resolved the Economic Development Committee consider playgrounds throughout the Community.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - No report

ECONOMIC DEVELOPMENT REPORT - No report

CAO REPORT - CAO Pam Preston presented the report.

1. 2007 Sterling

CAO informed Council Town employees requested a single axle truck as they feel it is better for the Town roads and clean-up, she also noted that the single axle truck will not be available for approximately one year.

MOTION 20/494 - DAWN STAGG/WINSTON PERRY

Resolved to rescind motion 20/441 - MICHAEL TILLER/BARRY TUCKER "Resolved to issue an RFP for a tandem truck for the upcoming season at a cost of \$1,500.00 plus HST."

In Favour 7: Mayor Hoyles Opposed 1: M. Tiller Abstaining 0:

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/495 - DAWN STAGG/ANDY BEST

Resolved to issue RFP for a single axle truck for the 2021 season at a cost of \$1,500.00 plus HST.

In Favour 7: Mayor Hoyles Opposed 1: M. Tiller Abstaining 0:

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/496 - ANDY BEST/WINSTON PERRY

Resolved to approve budget in the amount of \$8,070.23 HST included for the repairs required on the 2007 Sterling.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

2. CBCL

CAO informed Council consulting fees include surveys, monitoring flow meters, MCW application, information transferred to technical advisor.

MOTION 20/497 - MICHAEL TILLER/BARRY TUCKER

Resolved to approve budget amount of \$10,000 plus HST for CBCL consultant fees in preparation for Water Treatment 2021 MCW application.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

3. Town of Lumsden

CAO read correspondence Town of Lumsden is not in agreement of the arena roof MCW project and cannot support financially at this time, refer to motion 20/491. Other items include audit findings, land ownership.

CAO Report continued:

MOTION 20/498 - DAWN STAGG/MICHAEL TILLER

Resolved to have the Arena Manager contact the Town's auditor in obtaining assistance on locating the difference of \$11,376.80 for HST remittances (liability to CRA). Progress updates to be provided by Arena Manager on the monthly Financial Reports.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/499 - WINSTON PERRY/BARRY TUCKER

Resolved to accept the recommendation requested by the Town of Lumsden to pay New-Wes-Valley \$10,931.47. This will represent the amount owing to Town of Lumsden based on 2019 Audited Financial Statements \$22,847, and the paving project paid by the Town of New-Wes-Valley in the amount of \$33,779.47. Both parties to get advice from the auditor to process transactions to reflect in the upcoming financial audit.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/500 - JAMES COX/DAWN STAGG

Resolved the Arena Manager to provide progress updates on the monthly financial report to Council regarding the following items:

All bank and cash accounts reconciled (monthly)

Inventory (each time a count is done)

HST Remittances (quarterly remittances)

Payroll deductions (monthly remittances)

T4 Summary (annually)

Accrued liabilities (annually)

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/501 - DAWN STAGG/MICHAEL TILLER

Resolved to have Mills, Pittman, Twyne Law Office to petition the Government to execute the deed to the newly-resurrected company. Obtain a legal opinion on how to properly register the arena to the three (3) communities and proper partnership agreement for all parties.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/502 - BARRY TUCKER/WINSTON PERRY

Resolved that the Town of New-Wes-Valley will not seek funding for Beothic Arena without approval from the Town of Lumsden.

In Favour 7: Mayor Hoyles Opposed 1: M. Tiller Abstaining 0:

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/503 - DAWN STAGG/BARRY TUCKER

Resolved to have the Arena Manager present a draft policy for consideration for Ice Time Cancellations.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 20/504 - BARRY TUCKER/WINSTON PERRY

Resolved for the CAO of New-Wes-Valley and Town Clerk of Lumsden to meet with the Arena Manager to discuss repeat items addressed on the Management Letters date 2018/2019 audited financial statements and 2020/2021 budget.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

4. Templeman/Pound Cove Project

CAO reported to Council cost overruns for the project in the amount of \$202,000.00, Town's share is \$18,318.10, there was no stop work order or change order issued, this was not disclosed by the consultant. Discussion followed.

MOTION 20/505 - DAWN STAGG/MICHAEL TILLER

Resolved to request a meeting with Cecon to discuss the unauthorized change order, and to issue payment in the amount of \$18,318.10 for the cost overrun reported in the report provided by Cecon Ltd. dated October 23rd, 2020.

In Favour 7: Mayor Hoyles Opposed 1: A. Best Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, J. Cox

MOTION CARRIED

5. Emergency Restart Program

The Town will be receiving \$127,635.00 for the emergency restart program.

6. Park Manager

Current Park Manager has taken a full-time job and will inform the Town if she will not be returning, consensus of Council to refer potential Park Manager Position to the Economic Development Committee for recommendation.

7. Regional Training Ground

Correspondence received stating request for financial assistance to construct new regional training ground is declined. Also application submitted for the land for the training ground is still under review and expecting it to be declined.

8. Review Commissioner

MOTION 20/506 - DAWN STAGG/BARRY TUCKER

Resolved to appoint Jake Hunt for Acting Review Commissioner for the Winsor appeal.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

9. Demolition Permit

MOTION 20/507 - MICHAEL TILLER/DAWN STAGG

Resolved to proceed with the demolition permit #28 Pool's Island Road, Pool's Island subject to all departmental approvals and Town of New-Wes-Valley regulations.

In Favour 8: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

10. Gas Tax

Councillor Stagg declared conflict and exited the meeting at 9:14 p.m.

MOTION 20/508 - BARRY TUCKER/WINSTON PERRY

Resolved to apply for Gas Tax in the amount of \$4,508.79 for the installation of LED lights (electrical) for Beothic Arena.

In Favour 7: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, A. Best, J. Cox

MOTION CARRIED

Councillor Stagg returned to the meeting at 9:16 p.m.

11. Newtown Bridge

CAO reported delivery of the bridge is on hold.

CORRESPONDENCE

1. DEPT. OF ENVIRONMENT, CLIMATE CHANGE & MUNICIPALITIES (information)

Re: ICIP Approval

2. DEPT. OF ENVIRONMENT, CLIMATE CHANGE & MUNICIPALITIES (*information*)

Re: **ICIP Approval**

3. NEWTOWN-TEMPLEMAN SOCIAL CLUB (*refer to Finance Committee Report*)

Re: **Exemption Request**

See motion #20/481.

4. TARA HAMLYN, ADVENTURE CENTRAL (*motion required, refer to EDC*)

Re: **Contact Info**

MOTION 20/509 - MICHAEL TILLER/DAWN STAGG

Resolved to refer correspondence from Tara Hamlyn, Adventure Central to the Economic Development Committee.

In Favour 8: Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

5. CHAMBER GENERAL (*information*)

Re: **Gander Council Engages KPMG for Review**

6. DEPT. OF ENVIRONMENT, CLIMATE CHANGE & MUNICIPALITIES (*information*)

Re: **Revised Guidelines/Winter 2020 Water Quality Data is Now Available**

7. DEPT. OF TRANSPORTATION & INFRASTRUCTURE (*information*)

Re: **Reminder - Call for 2021-2022 Municipal Infrastructure Applications**

8. CHAMBER GENERAL (*information*)

Re: **FlagShip - New Program for Members to Save on Shipping Costs**

9. CECON LTD. (*information*)

Re: **17-GI-20-00065-Progress Claim No. 2 & 17-SCF-19-00125 Progress Claim No. 3**

10. BRUCE POMEROY, MUNICIPAL AFFAIRS (*information*)

Re: **Retiring**

11. CECON LTD. (*information*)

Re: **17-GI-20-00065-Contract Change Orders No. 1A & 1B**

12. COURAGE FOR FREEDOM #PROJECTMAPLELEAF (*information*)

Re: **Petition re Bill S-203**

13. MNL (information)

Re: **Safe Restart Agreement Funding**

14. DANA BLACKMORE, MHA'S OFFICE (information)

Re: **Community Healthy Living Fund Deadline**

15. CHAMBER GENERAL (information)

Re: **Survey Re COVID Rapid Testing for Air Travelers**

16. DEPT. OF TRANSPORTATION & INFRASTRUCTURE (information)

Re: **Training Grounds Financial Assistance Request**

17. TOWN OF LUMSDEN (motion required, refer to FC)

Re: **Beothic Arena**

See motion #20/490

18. NL TOURISM (information)

Re: **HNL Upcoming Workshops & Training**

19. GANDER CHAMBER (information)

Re: **NL Small Business Assistance Program**

20. DEREK TILLEY, FES (information)

Re: **Updated Municipal/LSD Emergency Management Plan Documents**

21. MAA (information)

Re: **Update on MAA**

ADJOURNMENT

MOTION 20/510 - DAWN STAGG/MICHAEL TILLER

Resolved to adjourn the meeting.

In Favour 8: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, B. Tucker, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Meeting adjourned at 9:20 p.m.

PAM PRESTON
CAO

KENNETH HOYLES
MAYOR