

# Town of New-Wes-Valley

P.O. Box 64, Badger's Quay, NL A0G 1B0

www.townofnewwesvalley.ca

Tel: 709-536-2010

e-mail: info@townofnewwesvalley.ca

Fax: 709-536-3481

---

---

## MINUTES

### REGULAR MEETING OF COUNCIL

Tuesday, September 22<sup>nd</sup>, 2020 at 6:30 p.m.

**Members Participating:**

**Mayor:**

**Kenneth Hoyles**

**Deputy Mayor:**

**Michael Tiller**

**Councillors:**

**Winston Perry**

**Kelvin MacDonald**

**Barry Tucker**

**Lorenzo Welcher**

**Dawn Stagg**

**Andy Best**

**James Cox**

**Also Present:**

**CAO:**

**Pam Preston**

**Recording Secretary:**

**Elizabeth Hall**

### CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m.

### ADOPTION OF AGENDA

Mayor Hoyles asked if there were any additions to the agenda.

1. Councillor Stagg - Paid Leave Policy
2. Acting Town Clerk - Response from IBEC (Darren Sheppard)
3. Councillor Welcher - Trail System

### **MOTION 20/399 - DAWN STAGG/LORNE WELCHER**

Resolved to adopt the agenda with the following additions: Paid Leave Policy, IBEC Response, Trail System.

**In Favour 9: Mayor Hoyles**

**Opposed 0:**

**Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

## **ADOPTION OF MINUTES**

Regular meeting of Council held September 08<sup>th</sup>, 2020.

### **MOTION 20/400 - DAWN STAGG/MICHAEL TILLER**

Resolved to adopt minutes of Regular Meeting of Council held September 08<sup>th</sup>, 2020.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

## **REPORTS**

**FINANCE COMMITTEE REPORT** - Councillor Best presented the Finance Committee Report from meeting held September 15<sup>th</sup>, 2020.

### **MOTION 20/401 - ANDY BEST/KELVIN MacDONALD**

Resolved to approve payment of Accounts Payable in the amount of \$22,546.53.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

### **MOTION 20/402 - ANDY BEST/WINSTON PERRY**

Resolved not to approve the Therapeutic Garden Committee's request for exemption of the \$100.00 permit fee to build a pergola in the Therapeutic Garden at Bonnews Lodge.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

### **MOTION 20/403 - ANDY BEST/KELVIN MacDONALD**

Resolved that all rentals at the New Fire Hall be recorded at the Town office, and 50% of rental fees come back to the Town to offset costs, i.e. janitor, supplies.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

### **MOTION 20/404 - ANDY BEST/WINSTON PERRY**

Resolved adopt the Finance Committee Report from meeting held September 15<sup>th</sup>, 2020.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**FINANCE COMMITTEE REPORT** - Councillor Best presented the Finance Committee Report for special meeting-Beothic Arena held September 21<sup>st</sup>, 2020.

**MOTION 20/405 - ANDY BEST/WINSTON PERRY**

Resolved to open Beothic Arena November 01<sup>st</sup>, 2020 with a projected start up cost of up to \$19,225.24 for the period from September 23<sup>rd</sup> to December 31<sup>st</sup>, 2020, the Arena Manager will submit a financial report monthly requesting financial assistance, this is subject to all COVID-19 regulations and policies.

**In Favour 9:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**MOTION 20/406 - ANDY BEST/WINSTON PERRY**

Resolved to allocate up to \$100,000.00 for the 2021 Beothic Arena subsidy subject to the Arena Manager presenting a monthly financial report to the Finance Committee.

**In Favour 9:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**MOTION 20/407 - ANDY BEST/WINSTON PERRY**

Resolved that the Town of New-Wes-Valley continue with snow clearing at Beothic Arena for the 2020-2021 season, all hours snow clearing will be reported to the Town office.

**In Favour 9:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**MOTION 20/408 - ANDY BEST/WINSTON PERRY**

Resolved to adopt the report from special meeting-Beothic Arena of the Finance Committee held September 21<sup>st</sup>, 2020.

**In Favour 9:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**PUBLIC WORKS COMMITTEE REPORT** - No report

**ECONOMIC DEVELOPMENT REPORT** - No report

**CAO REPORT MOVED TO AFTER NEW BUSINESS**

## **NEW BUSINESS**

### **1. Councillor Stagg - Paid Leave Policy**

#### **MOTION 20/409 - MICHAEL TILLER/BARRY TUCKER**

Resolved to go into privilege session.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

Council went into privilege session at 7:30 p.m.

#### **MOTION 20/410 - ANDY BEST/BARRY TUCKER**

Resolved to out of privilege session.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

Council came out of privilege session 7:45 p.m.

#### **MOTION 20/411 - DAWN STAGG/MICHAEL TILLER**

Resolved to adopt the Town's Paid Leave Policy prepared by Knightsbridge Robertson Surette as presented.

**In Favour 8: Mayor Hoyles                      Opposed 1: K. MacDonald                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

#### **MOTION 20/412 - DAWN STAGG/ANDY BEST**

Resolved to that annual leave, sick leave will be maintained, there will be no further accrual as of December 31<sup>st</sup>, 2020. Any annual leave remaining will have to be used by March 31<sup>st</sup>, 2021, any sick leave will remain subject to guidelines outlined in the policy.

**In Favour 8: Mayor Hoyles                      Opposed 1: K. MacDonald                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

### **2. Acting Town Clerk - Response from IBEC (Darren Sheppard)**

The Acting Town Clerk read an email received from IBEC responding to questions asked by the Finance Committee in regard to IBEC/KSA's funding request for \$5,000.00 from the 2020 budget, and an annual \$10,000.00 budget beginning in 2021.

The email stated other towns in the area have not been approached for funding; their plan is to start work in the Valleyfield Branch to dump road area if funding is available; the group will try to direct business where possible to businesses within New-Wes-Valley based on equipment availability and type of equipment. CAO noted that the Town cannot commit to any 2021 grants at this time.

**MOTION 20/413 - DAWN STAGG/LORNE WELCHER**

Resolved to issue a one-time grant in the amount of \$2,000.00 to IBEC in partnership with KSA from the 2020 budget.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**3. Councillor Welcher - Trail System**

Councillor Welcher stated he is satisfied with the previous discussion on the trail system and has no further comments.

**CAO REPORT** - CAO Pam Preston presented the report.

1. Ice Materials Lumsden Depot

**MOTION 20/414 - DAWN STAGG/ANDY BEST**

Resolved approve and adopt the 2020/2021 Ice Materials-Lumsden Depot Site Specific Plan (SSSP).

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

2. Watermain Project Pound Cove Incident

Cecon Ltd advised of an incident stating damage was done to 2-3 vehicles and the funeral home window during blasting. It was confirmed that the contractor's insurance company was contacted, the adjuster was out and damage was documented.

3. CBCL Visit

**MOTION 20/415 - LORNE WELCHER/BARRY TUCKER**

Resolved approve payment of CBCL invoice in the amount of \$3,000.00 + HST.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

4. Newtown Bridge

CAO noted the Town will not be borrowing for this project, the Town will be paying \$25,564 from the operating account.

**MOTION 20/416 - LORNE WELCHER/BARRY TUCKER**

Resolved to award Sweetland's Aggregate Ltd for the supply and installation of Newtown Bridge at a cost of \$409,787.55.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**MOTION 20/417 - DAWN STAGG/BARRY TUCKER**

Resolved to apply for Gas Tax in the amount of \$102,180.00 for the Town's contribution towards the installation of Newtown Bridge.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

5. Clean Up (Metals)

Town employees will be collecting the metals during clean-up week and store it for pick-up by NEWCO who will pick-up the metals in 3-4 weeks.

6. CHLF LED Lighting Project

Councillor Stagg declared conflict and exited the meeting at 8:23 p.m., CAO informed Council that Graybar did a site visit at the arena and recommended lighting, however when the electrician started the installation the lights were not suitable. Graybar agreed to take the lights back and issue a credit if the Town ordered the correct lights from them, the lights cost more and there is a short fall of \$1,066.00. CAO noted that the lights were funded through a CHLF grant.

**MOTION 20/418 - MICHAEL TILLER/WINSTON PERRY**

Resolved to pay the shortfall in the amount of \$1,066.00 for LED lights at Beothic Arena.

**In Favour 8: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, A. Best, J. Cox**

**MOTION CARRIED**

Councillor Stagg returned to the meeting at 8:25 p.m.

7. Permit outside of Regulations

**MOTION 20/419 - MICHAEL TILLER/WINSTON PERRY**

Resolved to issue permit to resident at 169 Main Street, Valleyfield to build a shed that cannot be constructed within Town's development regulations due to topography of the land as per section 4.2.2 of the Town's Development Regulations.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

9. 2021 MCW Applications

Discussion on preliminary cost estimates for MCW applications.

**MOTION 20/421 - BARRY TUCKER/ANDY BEST**

Resolved that priorities for the 2021 MCW applications are:

1. Water Treatment Plant
2. Beothic Arena Roof Replacement

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

10. 2021 Budget Considerations

CAO asked that each committee do a departmental review and prepare a list for the 2021 budget.

**CORRESPONDENCE**

1. MMSB - information  
Re: Accepting Applications for Community Waste Diversion Fund
2. AIM NETWORK - information  
Re: 2020 Atlantic Asset Management Virtual Conference
3. SAM - information  
Re: SAM 2020 Fall Meeting, Virtual
4. PMA - information  
Re: PMA Information Bulletin - September 08<sup>th</sup>, 2020
5. DANA BLACKMORE, MHA'S OFFICE - information  
Re: New Horizons for Seniors Project

**MOTION 20/422 - MICHAEL TILLER/DAWN STAGG**

Resolved to refer New Horizons for Seniors Project to the Economic Development Committee for review.

**In Favour 9: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

6. DEPT. OF MUNICIPAL AFFAIRS, FIRE SERVICES DIVISION - information  
Re: Blue Mist Motel/Pub Liquor License Transfer Approval
7. SERVICE NL - information  
Re: Sewage Disposal System Approval (GH)

8. LYNETTE HOWELL, CENTRAL HEALTH - *motion required, see Finance Committee Report*  
Re: Permit Fee  
**See motion 20/402 Finance Committee Report**
9. BUSINESS OF NWV (KP) - *information*  
Re: Business Closing  
**See Finance Committee Report, page 3**
10. PMA - *information*  
Re: PMA Information Bulletin - September 14<sup>th</sup>, 2020
11. SERVICE NL- *information*  
Re: Bacteriological Analysis Report - September 02<sup>nd</sup>, 2020
12. CECON LTD - *information*  
Re: Municipal Capital Works MSIS Applications - Consultant Fees
13. COMMUNITY HEALTHY LIVING FUND- *information*  
Re: ParticipACTION's Great Big Move Challenge & Information Webinar
14. KIM MACPHERSON, MUNICIPAL TRAINING PROGRAMS - *information*  
Re: Fall 2020 Municipal Training Circular
15. BUSINESS OF NWV (NNC) - *motion required, refer to FC*  
Re: Permission to Operate  
**See Finance Committee Report page 2**
16. MURRAY ADAMS, DEPT. OF TRANSPORTATION & INFRASTRUCTURE- *information*  
Re: Surplus Equipment List
17. DEPT. OF TRANSPORTATION & INFRASTRUCTURE- *information*  
Re: Approval to Award Tender - PN 17-RNC-21-00026 Newtown Bridge Replacement
18. NEW HORIZONS FOR SENIORS- *information*  
Re: NHSP 2020-2021 Call for Proposals

## **ADJOURNMENT**

### **MOTION 20/423 - MICHAEL TILLER/JAMES COX**

Resolved to adjourn the meeting.

**In Favour 9:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                         Deputy Mayor Tiller

**Councillors:** W. Perry, K. MacDonald, B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

***Meeting adjourned at 8:50 p.m.***

---

**PAM PRESTON**  
CAO

---

**KENNETH HOYLES**  
MAYOR