Town of New-Wes-Valley

P.O. Box 64, Badger's Quay NL A0G 1B0
Tel: 709-536-2010 Fax: 709-536-3481
e-mail: new-wes-valley@nf.aibn.com
www.townofnewwesvalley.ca

M I N U T E S

REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE
Tuesday, October 10th, 2017 at 6:30 p.m.

Members Present:	**Deputy Mayor:**	**Michael Tiller**
	Councillors:	**Kelvin MacDonald** **Terry Gill** **Lorenzo (Lorne) Welcher** **Dawn Stagg** **Andy Best** **James (Jim) Cox**
Members Absent:	**Mayor:**	**Kenneth Hoyles**
Also Present:	**CAO/Town Clerk:**	**Pam Preston**
	Recording Secretary:	**Lorraine Hunt**
Also Absent:	**Treasurer/Assistant Clerk:**	**Elizabeth Hall (annual leave)**

CALL TO ORDER

Deputy Mayor Tiller called the meeting to order at 6:30 p.m.

Additional business to be added to the agenda.
One item was requested to be added to the agenda:
1. Land Development
2. Sign at Seaview Cresent

ADOPTION OF MINUTES

MOTION 17/347 - ANDY BEST / TERRY GILL
Resolved to adopt the minutes of Regular Meeting of Council held on September 19th, 2017.

Discussion: Deputy Mayor Tiller noted a correction in the Minutes of the Sept 19th meeting under New Business - Item # 1 - Fire Department - 2nd item: "Councillor Tiller also informed Council two (2) fire hydrants got struck by lightening and are leaking." This should have been recorded as: Councillor Tiller informed the town that two (2) fire hydrants are leaking - 1 by Pool's Island playground and 1 by Joe Fifield's."

Vote on Motion # 17-347
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

MOTION 17/348 - ANDY BEST / LORENZO WELCHER
Resolved to adopt the minutes of Special Emergency Meeting of Council held on September 25th, 2017.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

MOTION 17/349 - LORENZO WELCHER / TERRY GILL
Resolved to adopt the minutes of Special Meeting of Council, Orientation and Nomination of Deputy Mayor held on September 29th, 2017.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

REPORTS

FINANCE COMMITTEE REPORT - As this is the first official meeting of the new council, no committees have yet been formed. CAO went through a list of outstanding Accounts Payable and recommended payment in the amount of $123,366.20.

MOTION 17/350 - ANDY BEST / KELVIN MACDONALD
Resolved to pay outstanding Accounts Payable in the amount of $123,366.20.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - No report

STADIUM COMMITTEE REPORT - No report

FORMATION OF COMMITTEES -

Deputy Mayor Tiller noted that there is currently a vacant seat and the new Ward 3 Councillor will be asked to join a committee after being sworn in and the committees may change a little at that time. Deputy Mayor Tiller called for volunteers to form committees.

MOTION 17/351 - DAWN STAGG / KELVIN MACDONALD
Resolved to accept the committees as follows:
Finance Committee: Kelvin MacDonald, Terry Gill, Andy Best - Meetings to be held 2nd & 4th Tuesday @ 10 a.m.
Public Works Committee: Deputy Mayor Michael Tiller, Lorne Welcher, Terry Gill - Meetings to be held 2nd & 4th Wednesday @ 1:30 p.m. **Economic Development Committee:** Deputy Mayor Michael Tiller Jim Cox, Dawn Stagg - Meetings to be held 2nd & 4th Tuesday @ 1:30 p.m.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

CAO-TOWN CLERK'S REPORT - CAO presented a report.

Item # 4 - Public Works - Outstanding Items

A. CAO received notice from Ivy's General Services that they will be terminating their contract effective November 04th, 2017.

MOTION 17/ 352 - LORNE WELCHER / TERRY GILL
Resolved to notify businesses about the termination of our commercial waste collection contract and inform them that the town will arrange to continue collecting commercial waste until December 31st, 2017.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

B. Cube Van repairs - received a cost estimate from C.H. Parsons to repair cube van in order to pass safety re-certification in the amount of $3615.43.

MOTION 17/ 353 - LORNE WELCHER / TERRY GILL
Resolved to proceed with repairs to re-certify the cube van at C.H Services in the amount of $3615.43.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

C. Equipment Trailer - received a cost estimate from C.H. Parsons to repair trailer in the amount of $4000.00.

MOTION 17/ 354 - KELVIN MACDONALD / TERRY GILL
Resolved to get TAG info off the excavator and trailer and contact the Department of Transportation & Works to see if the trailer size is compatible, if so go ahead with repairs at C.H Services in the amount of $4000.00.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

D. Loader tires - received cost estimates ranging from $9000 - $13,000.

MOTION 17/ 355 - TERRY GILL / ANDY BEST
Resolved to obtain tires from the lowest bidder in the amount of $9000.00.
In Favour 7: Opposed 0: Abstaining 0:
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

E. Vehicle incident - CAO received 3 quotes for repairs to a residents vehicle in the amounts of $600, $813.86 and $1243.

MOTION 17/ 356 - KELVIN MACDONALD / DAWN STAGG
Resolved to have repairs to residents vehicle completed at the lowest quote in the amount of $600.00.
In Favour 7: Opposed 0: Abstaining 0:
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

Item # 5 - By-Election - Update from Returning Officer

- *Posting time and place for nominating candidates* - **October 16th , 2017**
  - information flyers will be posted up in local business
  - information to be posted on the town's website, FaceBook page
  - information to be posted on Rogers Community Channel
- *Nomination Period* - One (1) day - **October 30th, 2017**
- *Election Day* - **November 21st, 2017**

Item #6 - J. W. Consulting - Councillor Orientation

- CAO reminded councillors about the upcoming orientation with John Walsh. Several councillors noted they will not be available on that date and ***the consensus of council was to check back with him for other available dates.***

Item # 7 - Outstanding item with Southwest Island resident

MOTION 17/ 357 - TERRY GILL / LORNE WELCHER
Resolved to accept CAO's recommendation to not issue a building permit but have resident sign an affidavit/waiver taking full responsibility in the event of that any losses/damages occur.
In Favour 6: Opposed 1: K. MacDonald Abstaining 0:
Deputy Mayor Tiller
Councillors: T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

Councillor MacDonald wanted it noted for the record that he opposed the motion based on the fact that the resident had been refused a permit due to the fact that the shed would be built over existing water lines.

Item # 8 - South West Pond Park 2016 Electrical Project

- CAO requires a motion of council to have the CIP application amount changed to reflect correct amount.

MOTION 17/ 358 - JAMES COX / TERRY GILL
Resolved to reduce the GAS TAX CIP application for South West Pond Park Electrical Project # 170-2016-5766 from $163,879.25 to $61,813.00.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

Item # 9 - Special Event Planning - Tree Lighting, Christmas Party, Santa Claus Parade
Consensus of council to refer to Economic Development Committee.

Item # 10 - Cape Freels Development Association

- CAO informed council that the office has received the required documentation to transfer ownership of the Cabot Lions Club property to the Cape Freels Development Association. The CFDA has signed an affidavit accepting responsibility for any outstanding taxes owing from 2013 to present. CFDA has submitted a letter requesting an exemption from property taxes in the amount of $2000 as a non-profit organization.

MOTION 17/ 359 - KELVIN MACDONALD / TERRY GILL
Resolved to approve the CFDA's request for property tax exemption for 2013 to 2017 in the amount of $2000, as per councils policy regarding not for profit organizations.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

- The office has received a request for approval for a building permit from the CFDA in order to build an extension on their storage shed. Letter also requests an exemption from the $100 business building permit fee.

MOTION 17/ 360 - LORNE WELCHER / DAWN STAGG
Resolved to approve the CFDA's request for a building application pending all government departmental approvals and to approve the request for the exemption from the business building fee in the amount of $100, as per councils policy regarding not for profit organizations.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

Item # 11 - CAO received notification on the following capital works funding applications:
Watermain Extension connecting Newtown & Templeman - $3.8 milion - declined
Kittiwake Social Centre - $2 million - declined

Item # 12 - 2014-2015 Municipal Capital Works Program, Project No. 17-MCW-15-00049 Water Treatment Feasibility Study.

- CAO received confirmation that the extension for the $40,000 was re-instated and the town will receive a letter granting the extension for the study to be completed by December 2018. CAO to contact Cecon on next steps to proceed.

ECONOMIC DEVELOPMENT COMMITTEE REPORT - No report

CORRESPONDANCE

1. **SERVICE NL**
   Re: ***Bacteriological Water Analysis Report - September 12th***

2. **NEW-WES-VALLEY RECREATION**
   Re: ***Request for Use of South West Pond Park***

Consensus of council to allow the New-Wes-Valley Recreation Commission to use the park grounds for their Haunted Hike.

3. **CHAIR, QALIPU CULTURAL FOUNDATION**
   Re: Annual Ke'tipnemk Fundraising Dinner & Silent Auction

Councillors can contact CAO for more information.

4. **RESIDENT OF NEW-WES-VALLEY**
   Re: Business Registration

Consensus of council to grant permission for business to operate in the town of New-Wes-Valley. CAO to forward billing instructions/information to front desk.

5. **CHURENCE ROGERS**
   Re: Liberal Nomination

Councillors can contact CAO for more information.

6. **PAULA MANNING, DEPARTMENT OF TRANSPORTATION**
   Re: Price for Ice Control Materials 2017-2018 and SSSP

Pricing information for 2017-2018. EDO to update SSSD binder and forward.

7. **MAA**
   Re: ***Call for Nominations - Central Region Director***

Councillors can contact CAO for more information.

8. **MAA**
   Re: ***2016-17 Annual Report***

Councillors can contact CAO for more information.

9. **MUNICIPAL AFFAIRS**
   Re: ***Multi-Year Municipal Infrastructure Plan***

Councillors can contact CAO for more information.

10. <u>SERVICE NL</u>
Re: *Rehabilitation to Building* - 120 Main St. N-W-V
Letter on file.

11. <u>SERVICE NL</u>
Re: General Maintenance/Change of Occupancy - 429 Main St-WV
Letter on file.

12. <u>SERVICE NL</u>
Re: *Change of Occupant*
Letter on file.

13. <u>BUSINESS OWNER OF NEW-WES-VALLEY</u>
Re: *Non Ownership of Land*
Consensus of council to refer to Finance for review and report recommendation to back to council.

14. <u>RESIDENT OF NEW-WES-VALLEY</u>
Re: Request for Adjustment to Water Taxes
Consensus to make pro-rated adjustment from Sept 25th to end of the year to water/sewer invoice, as per council policy.

15. <u>BUSINESS OF NEW-WES-VALLEY</u>
Re: Permission to Apply for a Brewer's Agent License
Office to verify "Brewer's Agent License" and consensus of council to approve pending all government departmental approvals, as per council policy.

16. <u>RESIDENT OF NEW-WES-VALLEY</u>
Re: Application for Permit to Build
Consensus of council to approve pending all government departmental approvals, as per council policy.

17. <u>RESIDENT OF NEW-WES-VALLEY</u>
Re: Application for Permit to Build
Charge Hand to conduct a site visit and report back to CAO. If water/sewer connection is feasible, approve permit pending all government departmental approvals, as per council policy.

18. <u>BUSINESS OWNER OF NEW-WES-VALLEY</u>
Re: Application for Permission to Build Extension
Consensus of council to approve pending all government departmental approvals, as per council policy.

19. TOWN EMPLOYEE

Re: Request for Special Leave with Pay

MOTION 17/ 361 - DAWN STAGG / TERRY GILL
Resolved to enter privilege session.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

MOTION 17/ 362 - TERRY GILL / ANDY BEST
Resolved to exit privilege session.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

MOTION 17/ 363 - ANDY BEST / LORNE WELCHER
Resolved to have employee first exhaust all FRL days, if none are remaining, employee to be granted 3 Special Leave with Pay days.
In Favour 5: **Opposed 2: K. MacDonald** **Abstaining 0:**
Deputy Mayor Tiller **D. Stagg**
Councillors: T. Gill, L. Welcher, A. Best, J. Cox
MOTION CARRIED

NEW BUSINESS

Item # 1 - Second Property Letters
Consensus of council to refer to Finance Committee.

Item # 2 - Seaview Cresent Street Sign - (*Deputy Mayor Tiller*)
Work-order has been issued.

Item # 3 - MNL Convention (*Deputy Mayor Tiller*)
This item was discussed at the Special Meeting held on October 02, 2017 meeting but minutes were not prepared in time for this meeting but will be ready for October 24th meeting for adoption.

MOTION 17/ 364 - JIM COX / ANDY BEST
Resolved to enter privilege session.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

MOTION 17/ 365 - LORNE WELCHER / DAWN STAGG
Resolved to exit privilege session.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

MOTION 17/ 366 - JIM COX / DAWN STAGG
Resolved to have Mayor Hoyles and Councillor Jim Cox attend the MNL AGM in Corner Brook, members are to travel in one (1) vehicle.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

Item # 4 - Land Development

MOTION 17/ 367 - KELVIN MACDONALD / TERRY GILL
Resolved to have CAO contact CECON to come out and do a visual inspection and feasibility report on the area of Crown Lands adjacent to Pearson Academy for the purpose of developing a housing subdivision.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

ADJOURNMENT

MOTION 17/ 368 - JIM COX / TERRY GILL
Resolved to adjourn the meeting.
In Favour 7: **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller
Councillors: K. MacDonald, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox
MOTION CARRIED

Meeting adjourned at 9:45 p.m.

PAM PRESTON	**MICHAEL TILLER**
CAO - TOWN CLERK	**DEPUTY MAYOR**