

# Town of New-Wes-Valley

P.O. Box 64  
Badger's Quay NL AOG 1B0

Tel: (709) 536-2010  
Fax: (709) 536-3481

e-mail: new-wes-valley@nf.aibn.com  
www.townofnewwesvalley.ca

## MINUTES

### REGULAR MEETING OF COUNCIL

### HELD AT TOWN HALL, WESLEYVILLE

### Tuesday, October 24<sup>th</sup>, 2017 at 6:30 p.m.

---

<b>Members Present:</b>	<b>Mayor:</b>	<b>Kenneth Hoyles</b>
	<b>Deputy Mayor:</b>	<b>Michael Tiller</b>
	<b>Councillors:</b>	<b>Terry Gill</b>
		<b>Dawn Stagg</b>
		<b>Andy Best</b>
		<b>Jim Cox</b>
<b>Member Absent:</b>	<b>Councillor:</b>	<b>Kelvin MacDonald (out of town)</b>
		<b>Lorne Welcher (work)</b>
<b>Also Present:</b>	<b>CAO/Town Clerk:</b>	<b>Pam Preston</b>
	<b>Recording Secretary:</b>	<b>Elizabeth Hall</b>

### CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and proceeded with some housekeeping thoughts:

- Decorum/etiquette at meetings
- No cell phones, if a member must have their cell then turn ringer off
- No speaking over each other, be respectful of each other
- Dealing with resident issues
- Meeting attendance both Council and Committee meetings

Mayor Hoyles thanked Deputy Mayor Tiller for filling in during his absence.

Consensus to add three (3) items to new business:

1. Kittiwake Social Centre - *Councillor Best*
2. Bus shelters - *Councillor Gill*
3. Business garbage collection - *Councillor Gill*

### ADOPTION OF MINUTES

Special meeting of Council (*MNL Convention and Trade Show*) held October 02<sup>nd</sup>, 2017

#### **MOTION 17/369 - MICHAEL TILLER / DAWN STAGG**

Resolved to adopt the minutes of Special Meeting of Council (*MNL Convention and Trade Show*) held on October 02<sup>nd</sup>, 2017.

**In Favour 6:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
Deputy Mayor Tiller

**Councillors:** T. Gill, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

Regular meeting of Council held October 24<sup>th</sup>, 2017

**MOTION 17/370 - MICHAEL TILLER / TERRY GILL**

Resolved to adopt the minutes of Regular Meeting of Council held on October 24<sup>th</sup>, 2017.

**In Favour 6:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** T. Gill, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**REPORTS**

**FINANCE COMMITTEE REPORT** - Councillor Best presented the Finance Committee Report from meeting held on October 17<sup>th</sup>, 2017.

**MOTION 17/371 - ANDY BEST / TERRY GILL**

Resolved to adopt the Finance Committee Report from meeting held October 17<sup>th</sup>, 2017 and approve all recommendations within.

**In Favour 6:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** T. Gill, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**PUBLIC WORKS COMMITTEE REPORT** - Deputy Mayor Tiller presented the Public Works Committee Report from meeting held October 18<sup>th</sup>, 2017.

**MOTION 17/372 - MICHAEL TILLER / TERRY GILL**

Resolved to adopt the Public Works Committee Report from meeting held October 18<sup>th</sup>, 2017 and approve all recommendations within.

**In Favour 6:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** T. Gill, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**STADIUM COMMITTEE REPORT** - No Report

**CAO-TOWN CLERK'S REPORT** - CAO presented the report.

**Item # 4 - Public Works - outstanding item**

Don's Used Autos, Eastport had the lowest quote for the trailer motion required to purchase.

**MOTION 17/373 - ANDY BEST / TERRY GILL**

Resolved to purchase a 10 ton 8'x20' galvanized trailer from Don's Used Autos, cost is \$8,496.00 plus HST. The Town's old trailer is to be tendered off.

**In Favour 6:** Mayor Hoyles                      **Opposed 0:**                      **Abstaining 0:**  
                    Deputy Mayor Tiller

**Councillors:** T. Gill, D. Stagg, A. Best, J. Cox

**MOTION CARRIED**

**Item # 5 - By-election update**

By-election day is November 21<sup>st</sup> which is the same day the next regular meeting of Council 2910 Cadet Corps has requested to attend the meeting as a part of their training. Mayor Hoyles suggested to change the meeting to November 22<sup>nd</sup>, CAO will check with Mr. Batstone. The CAO informed Council that the Cadets have reserved the building at South West Pond Park for November 15<sup>th</sup> and 16<sup>th</sup> she asked if there are any charges, there was a consensus of Council there will be no charge.

**Item # 7 - 2018 Priorities/MCW Applications**

The CAO noted that the Kittiwake Social Centre was also mentioned and should be added to the priority list. Councillor Best stated that Council should meet with the Kittiwake Social Centre Committee to discuss the centre.

CAO reminded Council the deadline for applications is November 30<sup>th</sup> and there are other areas that need work done to get up to standard so Council should schedule a special meeting as soon as possible to discuss the priorities and keep in mind the Town's debt ratio when making their decision.

**Item #14 - Vacation Request**

This item will be addressed at the end of the meeting as Council will need to go into privilege session to discuss.

**Item #15 - Beothic Arena**

The CAO reported to Council that the roof work is completed on the stadium; also the ice is on.

**MOTION 17/374 - TERRY GILL / DAWN STAGG**

Resolved to adopt the CAO-Town Clerk Manager's Report excluding Item #14 and approve all other recommendations within.

**In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: T. Gill, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**ECONOMIC DEVELOPMENT REPORT** - Councillor Stagg presented the Economic Development Report from meeting held October 127th, 2017.

**MOTION 17/375 - DAWN STAGG / MICHAEL TILLER**

Resolved to adopt the Economic Development Report from meeting held October 17<sup>th</sup>, 2017 and approve all recommendations within.

Mayor Hoyles suggested Council have a discussion about the engineering firm and asked if they would consider going out for proposals. The CAO noted there is nothing wrong with going with other firms but proceed with Cecon on current projects.

It was noted that the revised Economic Development Report was and not included in Council's package, the following recommendation was added in the revision:

*EDC recommends, with the suggestion of the CAO, to arrange a time and date for a "Meet & Greet" with local business owners, associations, etc. to have a discussion to find out where they think the town can be more supportive.*

**Vote on Motion #17/375**

In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:  
                    Deputy Mayor Tiller  
Councillors: T. Gill, D. Stagg, A. Best, J. Cox  
**MOTION CARRIED**

**CORRESPONDENCE**

1. **SERVICE NL**

**Re:     *Bacteriological Water Analysis Report - October 10<sup>th</sup>, 2017***

All satisfactory, report is for Carter's Pond.

2. **CAPE FREELS DEVELOPMENT ASSOCIATION**

**Re:     *Support Letter, License to Occupy and Proof of Insurance***

CFDA is seeking funding to design, construct and place comfort camping units (glamping, oTENTics, Yurts) in Lumsden and New-Wes-Valley municipal parks; CFDA is asking for a letter expressing the Town's support in the process.

**MOTION 17/376 - MICHAEL TILLER / ANDY BEST**

Resolved to refer CFDA's letter to the Economic Development Committee for review and report back to Council.

In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:  
                    Deputy Mayor Tiller  
Councillors: T. Gill, D. Stagg, A. Best, J. Cox  
**MOTION CARRIED**

3. **DEPARTMENT OF MUNICIPAL AFFAIRS AND ENVIRONMENT**

**Re:     *Municipal Elections Oaths for Council Members***

4. **DEPARTMENT OF MUNICIPAL AFFAIRS AND ENVIRONMENT**

**Re:     *Call for 2018/2019 MCW and Small Communities Funs Applications***

Applications are invited for the 2018/2019 capital works funding programs, deadline for applications is November 30<sup>th</sup>, 2017, circular outlines the cost-share ratio for these programs; project categories.

Deputy Mayor Tiller suggested to apply for funding for the pumphouse generator.

Recreational funding was referred back to the Economic Development Committee.

5. **MNL**

**Re:     *Agenda at a Glance***

Agenda available on-line or at the office.

6. **MAA**

**Re:     *Call for Nominations Deadline***

Deadline to nominate a candidate for the Municipal Assessment Agency's (MAA) Board of Directors is October 26<sup>th</sup>, 2017.

**7. DEPARTMENT OF MUNICIPAL AFFAIRS AND ENVIRONMENT**

***Re: Capital Investment Plan Approval***

CIP for Pump House Upgrade-Valleyfield Water Distribution System approved for Gas Tax Funding in the amount of \$27,929.87

**8. NWV RECREATION COMMISSION**

***Re: Bonfire Night***

Request to host a community bonfire event at the ballfield, there was a consensus of Council to approve the event.

**NEW BUSINESS**

***Item # 1 - Kittiwake Social Center - Councillor Best***

Item already discussed earlier in meeting.

***Item # 2 - Bus Shelters - Councillor Gill***

Councillor Gill informed Council there was a request from a resident on facebook for donations towards bus shelters, Councillor Gill asked where does the Town stand on this issue. Discussion followed, Mayor Hoyles noted that there has been no formal request.

***Item # 3 - Business Garbage Collection - Councillor Gill***

Councillor Gill asked if there was any response from the business community on this issue, the CAO informed Council there were two businesses, one stated they expected it; and the other understood it was the Town and not the contractor that cancelled business garbage collection; she noted that other municipalities do not provide the service. Councillor Gill was told by a business owner that they are willing to pay extra if the Town continues to collect their garbage. Councillor Best noted that schools and organizations who get tax exemptions have their garbage collected, this should be reviewed, in his opinion businesses should be responsible for their own. Councillor Gill stated that this issue can be discussed if the Town meets with businesses.

***Item # 14 - CAO Vacation Request***

**MOTION 17/377 - MICHAEL TILLER / TERRY GILL**

Resolved to go into priviledge session.

**In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: T. Gill, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

***Council went into priviledge session at 8:30 p.m.***

**MOTION 17/378 - ANDY BEST / TERRY GILL**

Resolved to come out of priviledge session.

**In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: T. Gill, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

*Council came out of priviledge session at 8:42 p.m.*

**MOTION 17/379 - ANDY BEST / TERRY GILL**

Resolved to approve item #14 of the CAO-Town Clerk Manager's Report, request from CAO to use seven (7) days combination of vacation/in-lieu of time in December and carry three (3) days over to 2018.

**In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
                                 Deputy Mayor Tiller

**Councillors: T. Gill, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**ADJOURNMENT**

**MOTION 17/380 - JIM COX / MICHAEL TILLER**

Resolved to adjourn the meeting.

**In Favour 6: Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
                                 Deputy Mayor Tiller

**Councillors: T. Gill, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

*Meeting adjourned at 8:45 p.m.*

---

**PAM PRESTON**  
**CAO - TOWN CLERK**

---

**KENNETH HOYLES**  
**MAYOR**