



Town of New-Wes-Valley

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MINUTES

REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE Tuesday, January 09th, 2017 at 6:30 p.m.

Members Present:	Mayor:	Kenneth Hoyles
	Deputy Mayor:	Michael Tiller
	Councillors:	Steven Perry Kelvin MacDonald Dawn Stagg Andy Best James Cox
Members Absent:	Councillors:	Lorenzo Welcher (working) Terry Gill (sick leave)
Also Present:	CAO/Town Clerk:	Pam Preston
	Recording Secretary:	Lorraine Hunt

CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and welcomed audience member Janet Davis and staff member Victoria Boland. Mayor Hoyles welcomed council back from the holidays and wished them all a very happy new year.

Mayor Hoyles asked if there was any additional business to be added to the agenda.

Two items were requested to be added to the agenda:

1. Town staff Christmas party purchases - Councillor MacDonald
2. Templeman Watermain Extension Project - Councillor Dawn Stagg
3. Request from Beothic Arena - CAO Pam Preston

ADOPTION OF MINUTES

MOTION 18/001 - ANDY BEST - KELVIN MACDONALD

Resolved to adopt the minutes of Regular Meeting of Council held on December 19th, 2017.

In Favour 7: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

REPORTS

FINANCE COMMITTEE REPORT - Councillor Best reported that there had been no meeting but there was a review of outstanding Accounts Payable prior to tonight's council meeting.

MOTION 18/002 - ANDY BEST / KELVIN MACDONALD

Resolved to approve payment of outstanding accounts payable in the amount of \$27,218.29.

In Favour 7: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - Deputy Mayor Tiller stated that there was no meeting, therefore no report.

STADIUM COMMITTEE REPORT - Request Tabled under New Business Item # 3.

ECONOMIC DEVELOPMENT COMMITTEE REPORT - Councillor Stagg stated that there was no meeting, therefore no report.

CAO requested that her report be presented at the end of the meeting as there were several matters that had to be discussed in privileged session and advised that Council move on to Correspondence first. Mayor Hoyles advised the audience that they would be asked to leave for the privileged session.

CORRESPONDANCE

1. **RESIDENT OF NEW-WES-VALLEY** - Re: *Safety Concern Near Newtown Water Tower*
 - Consensus of Council to refer to Public Works Committee.
2. **RESIDENT OF NEW-WES-VALLEY** - Re: *Safety Concern - Missing Signs in Newtown*
 - Consensus of Council to refer to Public Works Committee.
3. **NL ASSOCIATION FOR COMMUNITY LIVING (NLACL)** - Re: *Community Breakfast*
 - Information available at the front desk.
4. **KIDS EAT SMART FOUNDATION** - Re: *Receipt and Thank You Card*
5. **CANADIAN WIRELESS TELECOMMUNICATIONS ASSOCIATION (CWTA)** - Re: *Recycle My Cell in NL*
 - Consensus of Council to refer to Economic Development Committee to post info on Social Media.

6. **WILFRED MALONEY, MUNICIPAL AFFAIRS** - Re: *CWWF & PTIF Amendment Deadline*

- Information available at the front desk.

7. **MINISTER, DEPARTMENT OF CHILDREN, SENIORS AND SOCIAL DEVELOPMENT** - Re: *Grant Approval*

- Information available at the front desk.

8. **TONY WAKEHAM** - Re: *Introductory Letter - PC Party Candidate*

- Information available at the front desk.

9. **MNL** - Re: *MNL Regional Meetings Revised Dates*

- Councillors instructed to drop by the office to register.

10. **M.A.A.** - Re: *Letter from Central Director*

- Information available at the front desk.

CAO-TOWN CLERK’S REPORT - CAO presented a report.

1. **Tender for 22' Heavy Equipment Trailer** - *Motion required to tender 22' heavy equipment trailer "as is where is".*

MOTION 18/003 - ANDY BEST / JAMES COX

Resolved to tender 22 foot heavy equipment trailer "as is where is".

In Favour 7: **Mayor Hoyles** **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: **S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox**

MOTION CARRIED

2. **Forming Committees** - *Motion Required to form the following committee’s - Public Works, Economic Development, Finance & 2018 Strategic Plan.*

MOTION 18/004 - MICHAEL TILLER / KELVIN MACDONALD

Resolved to form committees as follows:

Public Works:	Finance:	Economic Development:	Strategic Plan (Ad Hoc):
<u>Chair:</u>	<u>Chair:</u>	<u>Chair:</u>	<u>Chair:</u>
Michael Tiller (D.M.)	Andy Best	Dawn Stagg	Michael Tiller (D.M.)
Lorne Welcher	Kelvin MacDonald	James Cox	Dawn Stagg
Steven Perry	Terry Gill	Terry Gill	Pam Preston (CAO)
<u>Ex-Officio:</u>	<u>Ex-Officio:</u>	<u>Ex-Officio:</u>	<u>Ex-Officio:</u>
Kenneth Hoyles (Mayor)	Kenneth Hoyles (Mayor)	Kenneth Hoyles (Mayor)	Kenneth Hoyles (Mayor)

In Favour 7: **Mayor Hoyles** **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: **S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox**

MOTION CARRIED

3. **Recreation Commission Lottery License** - *Approval required for CAO to approve on annual basis.*
 - Consensus of council to grant approval of a lottery licence to the New-Wes-Valley Recreation Commission going forward on an annual basis.

4. **Town Plan** - *Email received from Mary Bishop on 01/08/2018 stating she has the plan sent off for printing. Next steps will be to to plan for a public hearing.*
 - CAO to obtain cost estimates from Consultants.

5. **Island View Proposed Subdivision** - *Cost estimates received from Cecon \$ 874,000.00 for 24 lots. The land situated behind the town hall is now assessed and will be on our supplementary assessment roll in February & will be invoiced at that time.*
 - CAO follow up with MHA to obtain minister approval to have expropriated by the Town of New-Wes-Valley for the purpose of developing a subdivision.

6. **Cape Freels Development Association** - *Invitation for Regional Forum for New Council & LSD’s Thursday, 18th January 2018 7-9pm RSVP Monday January 15th.*
 - CAO asked for names of interested councillors. Steven Perry, James Cox, CAO Pam Preston and staff member Victoria Boland will be registered to attend.

7. **Recommending to enter a privilege session** - *Requesting motion to enter privilege session for items #7, 8, 9, 10 & 11*

Mayor Hoyles asked the audience to exit the meeting at this point in order to go into a privileged session. Ms. Davis asked why she had to leave as she thought there was going to be some discussion regarding the business community and would like to be present. Mayor Hoyles responded that the discussion on these items as noted in the CAO’s report would be privileged. CAO also requested both staff members exit the meeting after the motion to go into privileged session was carried and recorded.

Ms. Davis exited the meeting at 7:25 pm.

MOTION 18/005 - KELVIN MACDONALD / ANDY BEST

Resolved to enter privileged session.

In Favour **7:** Mayor Hoyles Opposed **0:** Abstaining **0:**
Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Staff members Lorraine Hunt and Victoria Boland exited the meeting at 7:30 pm and were called to rejoin the meeting at 8:10 pm.

MOTION 18/006 - KELVIN MACDONALD / JAMES COX

Resolved to exit privileged session.

In Favour **7:** Mayor Hoyles Opposed **0:** Abstaining **0:**
Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

8. Written response to letter from the Business Community -

MOTION 18/008 - ANDY BEST / DAWN STAGG

Resolved to deliver letter, as presented by the CAO to business owners via registered mail.

In Favour 6: Mayor Hoyles **Opposed 1:** S. Perry **Abstaining 0:**
Deputy Mayor Tiller

Councillors: K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

9. Garbage Collection for Non-For-Profit -

MOTION 18/009 - ANDY BEST / JAMES COX

Resolved to include not-for-profit organizations with businesses and no longer provide them with waste collection services. The CAO noted that this item wasn't budgeted for in 2018 and recommended a review of this item for the 2019 budget. CAO to respond in writing to organizations that have inquired.

In Favour 6: Mayor Hoyles **Opposed 1:** S. Perry **Abstaining 0:**
Deputy Mayor Tiller

Councillors: K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

10. Garbage collection for Town Hall, Fire Departments, Depot - Recommending town worker to collect garbage on bi-weekly basis.

MOTION 18/010 - STEVEN PERRY / MICHAEL TILLER

Resolved to have town employee collect garbage as needed from the Town Hall, Central and Newtown Fire Departments and the Town Depot.

In Favour 5: Mayor Hoyles **Opposed 2:** D. Stagg **Abstaining 0:**
Deputy Mayor Tiller K. MacDonald

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Council recessed at 9:13 and reconvened at 9:15 pm.

11. Treasurer/Asst. Clerk & EDO Roles - Successful Candidates, Job Titles, Salary - Motions Required

MOTION 18/007 - MICHAEL TILLER / KELVIN MACDONALD

Resolved to approve the two positions as discussed during privileged session;

1. Treasurer/Assistant Clerk Role - Temporary Full-time at \$22 per hour.
2. Economic Development Officer - Temporary Full-time at \$18 per hour.

In Favour 7: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

12. 2018 Audit - Our 2018 audit is scheduled for 02.18.18

NEW BUSINESS

Item # 1 - Town Staff Christmas party purchases - Councillor MacDonald

Councillor MacDonald expressed his displeasure that the office staff ordered food from an out of town vendor for the staff Christmas party. The EDO stated that staff, as always, followed the town's "lowest price" and "Buy Local" purchasing policies. In this case, a vendor from a neighbouring town was able to supply the most amount of food for the least amount of money. CAO noted that the Municipalities Act states that the Town must obtain 3 quotes and proceed with the lowest price. CAO referred to a number of tendered items that had to go outside the community in order to get the lowest price e.g. Public Works - Mechanical Services and Electrical Services. Furthermore, the office staff does it's due diligence in following council's policies and supports the local business community tremendously.

Item # 2 - Templeman Water-main Extension Project - Councillor Dawn Stagg

Discussed during CAO's Report

Item # 3 - Beothic Arena - Advance for 2018 Operating Season

MOTION 18/011 - MICHAEL TILLER / KELVIN MACDONALD

Resolved to issue a cheque to Beothic Arena for the town's 72% share of the 2018 subsidy in the amount of \$28,800.

In Favour 7: Mayor Hoyles
 Deputy Mayor Tiller

Opposed 0:

Abstaining 0:

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

ADJOURNMENT

MOTION 18/012 - JAMES COX / KELVIN MACDONALD

Resolved to adjourn the meeting.

In Favour 7: Mayor Hoyles
 Deputy Mayor Tiller

Opposed 0:

Abstaining 0:

Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Meeting adjourned at 9:30 p.m.

**PAM PRESTON
CAO - TOWN CLERK**

**KENNETH HOYLES
MAYOR**