



Town of New-Wes-Valley

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MINUTES

REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE

Tuesday, February 20th, 2018 at 6:30 p.m.

Members Present:	Mayor:	Kenneth Hoyles
	Deputy Mayor:	Michael Tiller
	Councillors:	Steven Perry
		Lorenzo Welcher
		Dawn Stagg
		James Cox
Members Absent:	Councillors:	Kelvin MacDonald (out of town)
		Terry Gill (sick)
		Andy Best (out of town)
Also Present:	CAO/Town Clerk:	Pam Preston
	Recording Secretary:	Lorraine Hunt
	Clerk I:	Victoria Boland

CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and welcomed two delegations; Fire Chief Guy Oakley and Shamblers Cove Road Residents. Staff member Victoria Boland was present to continue her cross training.

Mayor Hoyles asked if there was any additional business to be added to the agenda, there was none and Fire Chief Guy Oakley was asked to present his report to Council.

Chief Oakley reported that on February 13th, 2018 Tony Rose from FES completed a fire inspection at the Central Station and on the 15th Rescue Truck #3 was inspected and reported to be 25kgs over the Gross Vehicle Weight (GVW) limit of 3175 kgs. CAO and Fire Chief worked closely with Tony Rose on the options the town would have, given this issue. FES recommended for the interim that the Fire Chief would need to evenly distribute equipment to the pumper truck to ensure the town is compliant with the permitted GVW. The fire department has since transferred equipment to Pumper # 3 to re-distribute the weight.

This presents some issues:

1. Pumper # 3 is a 1984 vehicle making it nearly 35 years old and combined with the poor conditions of the roads in their area of coverage makes this a far from ideal solution and can only be considered a temporary solution.
2. NWV Fire Department's boundary for the Jaws of Life extends from Locker's Bay to Deadman's Bay. The equipment will now have to be transported in the #3 pumper, one of the oldest vehicles in the fleet.

3. There is no coverage for water suppression for responding to car accidents/rescues between the NWV and CWT boundaries. A temporary solution agreed to by both town's fire chiefs is that each town will cover the area between their town's boundary and Vivian's Pond. In order to make this a permanent solution a Mutual Aid agreement to that effect would need to be agreed to and signed by both towns at least until a permanent solution has been put in place.
4. The Fire Chief of Greenspond has agreed in case of an emergency and if available, to send out a portable pump with eight hoses and four firefighters to cover the area from the Greenspond boundary to the end of Shamblers Cove/Greenspond Road at the highway intersection. This is a temporary agreement, not a permanent solution and will add strain to their limited resources during fishing season when most of their members are at sea. In order to make this a permanent solution a Mutual Aid agreement to that effect would need to be agreed to and signed by both towns at least until a permanent solution has been put in place.

Options:

1. In conversation with MHA Derrick Bragg, it was suggested to get pricing from the Government Purchasing Agency on a new rescue vehicle like the one recently purchased through the town of Lumsden and he would investigate whether there was any available funding from the province. A 3/4 ton vehicle with a GVW of 4500 starts at a base price of \$33,000, fully equipped for \$42,000 + HST. There is currently no government pricing available for 1 ton or larger.
2. In a second conversation with the MHA, the chief was informed that there was no provincial funding available at this time and the town would have to pay 100% of the cost. MHA Bragg suggested the town touch base with Murray Adams at Service NL @ (709)729-5308 to discuss pricing options.
3. The Fire Chief listed a new vehicle's must haves including: 4 x 4, 4 door, 8 foot Dump, 8 foot Box, 8 foot Pullout and a front winch. He stated that a 3/4 ton truck would do but more thought and research on the weight requirements would be required before making a decision.

The CAO and the Mayor agree that the current issue is serious and although a new fire department vehicle was not budgeted, further investigation in consultation with the fire department will be done.

Fire Chief Oakley was unsure of the amount of money raised from their Chase the Ace but that would be available to go towards the cost of a new vehicle. Fire Chief Oakley thanked council for their time and exited the meeting at 6:50 p.m.

Mayor Hoyles invited the spokesperson for the Shamblers Cove/Greenspond Road committee, Curtis Roebbotham to present their concerns to council.

Mr. Roebbotham stated that the committee is requesting that council do a review of the taxation policy on Route 320-33 otherwise known as Shamblers Cove Road. The residents acknowledge that they are interested in paying taxes but they have to be fair taxes. They feel that due to a lack of town provided services, they should be charged a minimum tax, in this case \$400, until such time that the town is available to provide this part of the Municipality with said services.

Mr. Roebottom supported his case with the following points:

1. **Fire Protection Services:** The residents are running into issues getting fire protection insurances on their properties.
 - **Fully Protected** - requires residents to be within 1300 kms of a Fire Hall and 1000 ft of a fire hydrant
 - **Semi-Protected** - requires residents to be within 1000 ft of a fire hydrant.
 - **Under-protected** - residents are more that 13 kms from a fire hall and more that 1000 ft from the nearest fire hydrant.

The closest property is 22 kms away from the NWV Fire Hall so in actual fact the town, according to insurance company policies, can not and does not provide it's Shamblers Cove Road residents with any type of fire protection services. Fortunately, the Fire Chiefs of NWV and Greenspond have an agreement in place that provides a limited amount of fire protection services, when available, from the Town of Greenspond, until NWV can arrive on scene.
2. When it comes to taxation rates, the Shamblers Cove Road residents are treated by the town the same as other residents of the municipality. For most of the other services, they are not.
 - Road Maintenance and Snow Clearing: Several residents have properties off a shared road. The town is not maintaining or clearing snow from this road, leaving it to the residents to take care of.
 - Posted Speed Limits through a community are normally set at 40 kms p/h. Shamblers Cove Road speed limit is 60 kms p/h.
 - Lack of street lighting in the area.
 - Garbage Collection - residents were advised to have their garbage out to the street for curbside collection by 8 a.m. on collection day. Several residents have had garbage still there two days later. This is a safety concern as wildlife is attracted to the scent and there are bears and coyotes sighted on a regular basis in the area. A suggestion was to have the town supply one central collection area with a bear proof dumpster, thus reducing the number of stops for CNWM and reducing the cost to the town for curbside collection fees. The town can then pass this savings down to the Shamblers Cove Road residents by reducing their garbage collection fee.
3. **Other Municipalities** including Indian Bay, Gambo and Corner Brook have all had long, drawn out, expensive, legal battles over these issues just to come to the same result - property owners in these types of areas pay property taxes based on a minimum rate.
4. **In 2017 an Exemption Request Form** was sent out to all Shamblers Cove Residents to complete and submit to the town to reduce the amount of property tax payable on the assessed value to a minimum rate of \$400. The town offered this reduction as town services were not available. In 2018 this reduction is no longer available but neither has there been any changes in the availability of services.

Mr. Roebottom concluded his presentation by reiterating that the committee's hope is that the town consider their request of reducing their property tax to the minimum tax rate of \$400. CAO did advise the residents Mr. Roebottom thanked the town for their time and the committee exited the meeting at 7:00 p.m. with one audience member in attendance.

ADOPTION OF MINUTES

MOTION 18/ 052 - DAWN STAGG / JAMES COX

Resolved to adopt the minutes of Regular Meeting of Council held on February 06th, 2018 and barring any omissions or errors.

In Favour 6 :Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

MOTION 18/053 - MICHAEL TILLER / DAWN STAGG

Resolved to adopt the minutes of Special Meeting of Council held on February 13th, 2018 barring any omissions or errors.

In Favour 6 :Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

REPORTS

FINANCE COMMITTEE REPORT - Deputy Mayor Tiller presented a report from a Finance Committee meeting held on February 15th, 2018.

MOTION 18/054 - MICHAEL TILLER / LORENZO WELCHER

Resolved to adopt the report of Finance Committee meeting held on February 15th, 2018 and approve all recommendations including paying outstanding Accounts Payable in the amount of \$40,296.28.

In Favour 6 :Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - Public Works Committee Chair Deputy Mayor Tiller presented a report from a meeting held on February 14th, 2018.

MOTION 18/055 - MICHAEL TILLER / STEVEN PERRY

Resolved to adopt the report of Public Works Committee meeting held on February 14th, 2018 and approve all recommendations.

In Favour 6 :Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

Office will notify residents of Newtown via social media and the community channel to inform them of the new stop signs being placed throughout the area.

STADIUM COMMITTEE REPORT - CAO presented a verbal report on behalf of the Arena Manager.

2017 Final Financial Report for Beothic Arena:

Expenditures up to October 11, 2017	\$185,039.56
Expenditures Oct 11 - Dec 31, 2017	50,503.24
Wages from Nov 1 to Dec 31, 2017	<u>14,370.67</u>
	\$249,913.47
Revenue up to October 11, 2017	\$146,572.15
Revenue Oct 11 to Dec 31, 2017	55,459.68
<u>Town Contributions</u>	
New-Wes-Valley	28,800.00
Lumsden	7,200.00
Greenspond	4,000.00
Funding towards Sound System	<u>4,500.00</u>
	\$246,531.83
Net Gain/ <u>Loss</u>	(\$3,381.64)

Signs: MNL has provided the town with signs to be installed at the arena regarding information about concussions.

Mayor Hoyles declared conflict being a member of the CFDA Board of Directors and exited the meeting at 7:40 p.m.

Correspondence received from CFDA: The arena has received a letter from the CFDA requesting that any income from rental of the training room that the CFDA renovate, be equally split between the arena and the CFDA as long as all three towns involved are aware and in agreement.

CAO noted that council should request a meeting with CFDA. It was important that everyone has a clear understanding that taxpayers dollars go towards a deficit at the arena. Council would be basically saying that they didn't need the revenue to go towards the operating costs of the arena. Keeping in mind that a good partnership with the CFDA is very important to the town and we commend them on the amount of work done in our region. We need to find alternative ways and means to support the CFDA in addition to diminishing the deficit at the arena. The other two towns were in favour with the CFDA's request.

MOTION 18/056 - DAWN STAGG / JAMES COX

Resolved to have CAO requesting a meeting with the Executive Director of the CFDA to discuss matters at the arena and the town's upcoming Strategic Plan.

In Favour 6 :Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

Mayor Hoyles re-entered the meeting at 8:00 p.m.

Meeting recessed at 8:00 p.m. for 5 minutes.

CAO-TOWN CLERK'S REPORT -

1. **Fire Department Inspection:** Tony Rose from FES (Fire Emergency Services) completed fire inspection on February 13th at 10:30 am. Once the inspection report has been completed CAO will forward to Council for review.
2. **Fire Department:** On February 15th our Rescue truck # 3 was inspected and it was reported to be overweight by 25 kgs. CAO and Fire Chief worked closely with Tony Rose from FES on the options the town would have, given this issue. FES recommended for the interim that the Fire Chief would need to evenly distribute equipment to the pumper truck to ensure the town is compliant with the permitted amount of weight. CAO discussed with the Fire Chief to inform the members and proceed with recommendations of FES (This item was covered by the Fire Department Delegation).
3. **Watermain Extension:** CAO confirmed with Cecon that the revised contract has been sent to Goodyear's and the estimated start date is June 2018.
4. **Island View Proposed Sub-Division:** Correspondence received from Government of NL Fisheries and Land Resources on February 14th, 2018. Application #153411 stating the application submitted is now registered and forwarded to the regional lands office for recommendations. Please note that land is not to be occupied until the town receives a fully executed title document.
5. **Tender (1) Heavy Equipment Trailer:** Tender closed on February 16th, 2018. (2) bids were received. Bid #1 - \$2501.00, Bid #2 - \$1001. Motion required to proceed with the highest bid of \$2501.00.

MOTION 18/057 - MICHAEL TILLER / LORENZO WELCHER

Resolved to award the tendered item to the highest bid of \$2501.00.

In Favour 6 :Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

6. **Strategic Plan:** The committee met to discuss next steps to the town's strategic plan and the committee is making the following recommendations; to proceed with JW consulting at a cost of \$6000 + HST. An additional cost of \$449 + HST will be for the purchase of an Ipad for the town. Please note that this item was budgeted for 2018. The recommended date is March 16th, 2018 and is a full day event. Please confirm attendance with the CAO. Motion required to proceed with JW Consulting at a cost of \$6000 + HST and an additional cost of \$449 + HST for the purchase of an Ipad.

The Committee also recommends to partner with the Rec Commission to create a survey on recreation for our town and also meet with representatives from CFDA/Rec Commission/Business Community/Barbour Living Heritage Village prior to the strategic plan process to obtain input on how the town can better support these groups.

MOTION 18/058 - MICHAEL TILLER / DAWN STAGG

Resolved to proceed with JW Consulting at a cost of \$6000 + HST and purchase an iPad at an additional cost of \$449 + HST.

In Favour 6 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

7. **Non-Compliance Safety Policy:** CAO reviewed policy and asked for a motion to adopt the new safety policy as recommended by the Public Works Committee.

MOTION 18/059 - DAWN STAGG / JIM COX

Resolved to adopt the new safety policy as recommended by the Public Works Committee.

In Favour 6 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

8. **Gas Tax:** Motion required for upgrade required for sewer pump for Brookfield lift station. CAO recommending to accept bid of \$21,406.00 and submit a Gas Tax Application to upgrade sewer pump at the Brookfield Lift Station.

MOTION 18/060 - MICHAEL TILLER / LORENZO WELCHER

Resolved to approve bid in the amount of \$21,406.00 for sewer pump at Brookfield lift station.

In Favour 6 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

Motion 18/061 - MICHAEL TILLER/LORENZO WELCHER

Resolved that the Town of New-Wes-Valley submit a Capital Investment Plan (CIP) to the Department of Municipal Affairs and Environment - Gas Tax Secretariat for Gas Tax Funding in the amount of \$21,406.00 for upgrade to sewer pump at Brookfield lift station.

In Favour 6 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

9. **Bonavista North Museum:** Correspondence received. CAO is recommending to meet with Chairperson Theodore O'Connor. CAO to arrange a meeting this week and provide a recommendation to council.

10. **Workplace NL & OH&S:** CAO confirms that OH&S committee has been formed and meeting are held every 90 days. Minutes along with other criteria are forwarded to Workplace NL to avail of refunds the town is entitled to. CAO advised council the “Prime Program” has been available since 2005. The CAO wanted to inform council that the town has not participated in this since its been available and to date has forfeited \$23,153.00.
11. **Recreation Commission:** Correspondence received on February 19th, 2018 requesting a letter of support. The Recreation Commission has applied for funding through Community Healthy Living Fund for improvements of the tennis court, purchase recreational equipment as well as the development of a gymnastics program for youth in partnership with Jewels Studio. *Motion is require to provide a letter of support to the Recreation Commission for funding through the Community Healthy Living Fund.*

MOTION 18/062 - MICHAEL TILLER / DAWN STAGG

Resolved to write a letter of support for the New-Wes-Valley Recreation Commission for funding through the Community Healthy Living Fund.

In Favour 6 :Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

12. **MNL Regional Convention:** The convention will be taking place on Friday, March 23rd, 2018 in Grandfalls-Windsor. Any councillors interested in attending please contact CAO. Please note the amount the town has remaining in the budget for 2018 is \$7044.
13. **Beothic Minor Hockey:** Correspondence received from the Beothic Minor Hockey Association that they will be hosting the Atom H provincial tournament for 2017/2018 on April 5-7, 2018. The Association is reaching out to individuals and businesses for donations. Motion required - CAO recommends to proceed with donation of \$250. Amount remaining in 2018 Donations Budget is \$1375.

MOTION 18/063 - DAWN STAGG / JAMES COX

Resolved to proceed with donation and advertisement in the amount of \$250, in support of the Minor Hockey Association - Atom H Provincial Tournament.

In Favour 6 :Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

14. **Meeting with MP Churence Rogers and MP Scott Simms:** Reminder to council that the meeting will be held on Thursday, February 22nd, 2018 at 10:30 am.

15. **Disclosure Statement & Conflict of Interest:** CAO and Municipal Affairs and received a number of inquiries from our council regarding conflict of interest. CAO would like to refer all councillors to the Municipalities Act *Section 207* and the Municipal Councillors Handbook *Section 2.7* for further review. (Both items can be found on the Town's website.) Also see attached copy of Handbook on what the legislation says on disclosure statements and conflict of interest. CAO is advising council they must exercise with caution and councillors have a responsibility to disclose potential conflicts.
16. **Role of Public and Committee Meetings:** CAO was asked to provide information regarding the role of Public and Committee Meetings. CAO would like to refer council to the Municipal Councillors Handbook *Sections 4.8 & 4.9*.

An overview was provided on:

- * How often council should hold meetings
- * The conduct of council, members and delegations of the public.
- * Failure to comply.

Please note that it states standing committees are entirely made up of councillors. CAO would like to clarify with all committees; outside guests should be invited as a delegation for regular council meeting not committee meetings.

ECONOMIC DEVELOPMENT COMMITTEE REPORT - EDC Chair Councillor Dawn Stagg presented a report from the Economic Development Committee meeting held on February 13th, 2018.

MOTION 18/064 - DAWN STAGG / JAMES COX

Resolved to adopt the Economic Development report from the February 13th, 2018. meeting and approve all recommendations within.

In Favour 6 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

CORRESPONDANCE

1. SERVICE NL

Re: *Bacteriological Water Analysis - February 05th, 2018*

All results were satisfactory.

NEW BUSINESS:

1. March for Mental Health - Councillor Perry

Councillor Perry informed Council of the March for Mental Health hosted by Central Health will be held on May 12th, 2018. The march will start at Dr. Y. K. Jeon Regional Healthcare Centre along the main road and end at Pearson Academy. CAO indicated that the town would promote the march on all of our social media as well as the local community channel to encourage participation. Mayor Hoyles indicated that he would be happy to participate and encouraged other councillors to do so as well.

2. Fireman's Banquet - Deputy Mayor Tiller

Deputy Mayor inquired as to whether there had been any preliminary plans made for the annual banquet. CAO reported that EDO would start planning immediately.

3. Electoral Reform - Deputy Mayor Tiller

Deputy Mayor Tiller would like to have Electoral reform added to the agenda to be discussed the next time all of council is in attendance.

ADJOURNMENT

MOTION 18/065 - MICHAEL TILLER / LORNE WELCHER

Resolved to adjourn the meeting.

In Favour 6 : Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: S. Perry, L. Welcher, D. Stagg, J. Cox

MOTION CARRIED

Meeting adjourned at 10:00 p.m.

PAM PRESTON
CAO - TOWN CLERK

KENNETH HOYLES
MAYOR