



Town of New-Wes-Valley

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MINUTES

REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE

Tuesday, March 20th, 2018 at 6:30 p.m.

| | | |
|-------------------------|-----------------------------|---|
| Members Present: | Mayor: | Kenneth Hoyles |
| | Deputy Mayor: | Michael Tiller (<i>entered at 7:40 pm</i>) |
| | Councillors: | Steven Perry Kelvin MacDonald Lorenzo Welcher Dawn Stagg Andy Best James Cox |
| Members Absent: | Councillors: | Terry Gill (<i>work commitments</i>) |
| Also Present: | CAO/Town Clerk: | Pam Preston |
| | Recording Secretary: | Lorraine Hunt |
| | Clerk I: | Victoria Boland |

CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and asked if there was any additional business to be added to the agenda.

One addition was added to the agenda: Firemen's Banquet - Councillor Welcher

Mayor Hoyles expressed council's condolences to Councillor Best on the recent passing of his uncle Frank Stokes, a very prominent and beloved resident of Cape Freels.

Mayor Hoyles also noted in speaking with residents he was notified of several milestone birthdays and anniversaries that the town has marked with a special certificate presented by the Mayor, while several others had not. CAO noted that office staff is more than happy to help acknowledge these special events with a certificate but we need the public to notify us in advance. in order for the town to actively participate in the celebration of these momentous milestone anniversaries, the CAO will have staff post instructions on the community channel and all social media on how the public can request special birthday and anniversary certificates.

ADOPTION OF MINUTES

MOTION 18/079 - DAWN STAGG / KELVIN MACDONALD

Resolved to adopt the minutes of Regular Meeting of Council held on March 06th, 2018 barring any omissions or errors.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

REPORTS

FINANCE COMMITTEE REPORT - Councillor Best presented a report from a Finance Committee meeting held on March 13th, 2018.

MOTION 18/080 - ANDY BEST / KELVIN MACDONALD

Resolved to adopt the report of Finance Committee meeting held on March 13th, 2018 and approve all recommendations including paying outstanding Accounts Payable in the amount of \$51,601.11.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - Public Works Committee - no meeting.

CAO will address items from Public Works in her Manager's Report.

STADIUM COMMITTEE REPORT - no update on arena items.

CAO-TOWN CLERK'S REPORT - CAO presented the report to council.

1. Bonavista North Museum -

CAO requesting a member of council to meet and assess area & obtain cost estimates on work required at the Bonavista North Museum Thursday, March 22nd. *Councillor Welcher will attend meeting with the CAO.*

2. CFDA -

Annual AGM Thursday, March 22nd @ 10:30am. *EDO to attend the AGM. Mayor Hoyles and Councillor MacDonald will be in attendance as members of the CFDA.*

3. Age Friendly NL & Labrador Grant -

In partnership with Cental Health, requesting a motion of council for office staff to apply for grant in the amount of \$10,000.

MOTION 18/081 - ANDY BEST / STEVEN PERRY

Resolved to have staff apply for the Age Friendly NL & Labrador grant in the amount of \$10,000.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

4. Gas Tax Application -

Brookfield lift station sewer pump gas tax application is approved \$19,411.79.

5. Public Works Item -

7.5 KW/10 Hp Sewage pump - Quote received to repair inspect and install a new repair kit total cost 3407.45.

MOTION 18/082 - KELVIN MACDONALD / STEVEN PERRY

Resolved to refer item back to Public Works Committee.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

6. Public Works Item -

Recommendation to purchase breaker via Toromont \$1148 + tax. In the past the town rented this piece of equipment for a rental fee of \$228 per month.

MOTION 18/083 - KELVIN MACDONALD / JAMES COX

Resolved to purchase breaker from Toromont in the amount of \$1148.00 plus HST.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

7. Public Works Item-

Ice control material for 2018/2019 - Department of transportation and works requested our order of salt/sand mixture for 2018/2019. The town responded as previous years total of 450 tonnes , 150 tonnes to be delivered at the beginning of the season.

8. Public Works Item -

MMSB 2018 Backyard Composting Program- Deadline for participation in this program is Thursday, March 22, 2018.

MOTION 18/084 - LORENZO WELCHER / DAWN STAGG

Resolved to approve purchase of 40 compost bins at an amount of \$880 plus HST, arrange for community promotion on social media and schedule training from MMSB.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

9. Visa Limit -

Recommendation to increase the visa limit to \$5000.

MOTION 18/085 - JAMES COX / STEVEN PERRY

Resolved to approve increase in town Visa card to \$5000.

In Favour 7 : Mayor Hoyles Opposed 0: Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

10. Pearson Academy -

Correspondence received from Pearson Academy asking the town to consider allowing the school to use town hall as a muster station.

MOTION 18/086 - ANDY BEST / LORENZO WELCHER

Resolved to approve the use of the town hall as a mustering point for Pearson Academy. CAO to contact principal for further information.

In Favour 7 : Mayor Hoyles

Opposed 0:

Abstaining 0:

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

11. Vincent's Enterprise -

Correspondence received from Vincent's Enterprise to relocate their Gas Bar and Convenience Store from 79-81 Quay Road to 83-85 Quay Road. Plans are to use existing water and sewer system. No plans to move gas tanks and pumps.

Consensus of council to approve as per council policy, respond with approval pending all other governmental approvals.

12. Municipal Training Financial Assistance Grant -

Department of Municipal Affairs and Environment approved a MTF Grant in the amount of \$865.00 on a cost shared basis with the town to assist with the cost of travel associated with training.

Councillor Perry declared conflict with item # 13 and exited the meeting at 7:30 p.m.

13. Multiculturalism Day -

This event is being held on March 27th 6:30-8:30 at the Lions Hall. CAO is requesting representation of council, Mayor Welcome & Thank you to the Lions Hall with the presentation of a donation.

MOTION 18/087 - DAWN STAGG / JAMES COX

Resolved to have the Mayor and available council members attend the Multiculturalism Night at the Lions Club on March 27th, 2018 from 6:30 - 8:30 p.m. The town also to make a donation in the amount of \$200 to the Lions Club in appreciation of their support.

In Favour 6 : Mayor Hoyles

Opposed 0:

Abstaining 0:

Councillors: K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Councillor Perry re-entered the meeting at 7:40 p.m.

14. Bulk Diesel & Furnace Oil -

The town has contract in place with Government Purchasing Agency for bulk diesel & furnace oil. CAO noted the town have not participated to avail of the discounted price in the past. Upon contacting the awarded vendor for both Diesel & Furnace oil a representative was on site and would not approve stating our tanks were not up to standard. CAO to provide more updated information, cost estimates once inspection takes place.

MOTION 18/088 - KELVIN MACDONALD / LORENZO WELCHER

Resolved to refer item to Public Works Committee.

In Favour 8 : Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

CAO noted that the item of the new 2018 Policy on Grants over \$2000 on the Finance Committee report does require a separate motion of council for approval.

MOTION 18/089 - ANDY BEST / KELVIN MACDONALD

Resolved to approve the new 2018 policy on Grants over \$2000 as presented by the Finance Committee, effective as of January 01st, 2018.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Deputy Mayor Tiller entered the meeting at 7:40 p.m.

ECONOMIC DEVELOPMENT COMMITTEE REPORT - EDC Chair Councillor Dawn Stagg presented a report from the Economic Development Committee meeting held on March 13th, 2018.

MOTION 18/090 - DAWN STAGG / JAMES COX

Resolved to adopt the Economic Development report from the March 13th, 2018 meeting and approve all recommendations within.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Council took a brief 5 minute break at 8:05 p.m.

CORRESPONDENCE:

1. EMILY THOMPSON, MUNICIPAL AFFAIRS TRAINING

Re: 2018 Municipal Training Circular

Information - Copies of the correspondence is available for councillors at the front desk.

Councillor Cox requested a copy of the training circular.

2. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT

Re: Capital Investment Plan Approval

Information - Copies of the correspondence is available for councillors at the front desk.

3. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT

Re: Use of Municipal Water, Sewer and Roads Master Construction Specifications

Information - Copies of the correspondence is available for councillors at the front desk.

4. DEPT. OF MUNICIPAL AFFAIRS AND ENVIRONMENT

Re: Year-end Claims for Municipal Infrastructure Programs - March 31, 2018

Information - Copies of the correspondence is available for councillors at the front desk.

5. SERVICE NL

Re: Development Permit, Protected Road Zoning Regulations Loop Highway, Pound Cove

Information - Copies of the correspondence is available for councillors at the front desk.

6. **SERVICE NL**

Re: Bacteriological Water Analysis - March 06th, 2018

Information - Copies of the correspondence is available for councillors at the front desk.

7. **NANCY MCGRATH, TQANL (TOURISM QUALITY ASSURANCE NL)**

Re: Canada/Camping Select Biennial Inspection for 2018/2019

South West Pond Park annual inspection scheduled for July 31st, 2018.

8. **RESIDENT OF NEW-WES-VALLEY**

Re: Water Shut Off / Turn On Fees

Consensus of council to uphold the policy for a water turn on/off fee without exemptions.

Office to send correspondence to resident with council's decision.

9. **RESIDENT OF NEW-WES-VALLEY**

Re: Permission to Operate a Business

Consensus to advise resident in writing to inform them of council's approval to operate a business pending all other government departmental approvals, as per council's standard policy. Also request documentation of legal name of company, operating name, business registration number along with Articles of Incorporation.

10. **RESIDENT OF NEW-WES-VALLEY**

Re: Permission to Operate a Home Based Business

Consensus to advise resident in writing to inform them of council's approval to operate a home based business pending any government departmental approvals, as per council's standard policy. . Also request documentation of legal name of company, operating name, business registration number along with Articles of Incorporation.

11. **KES FOUNDATION**

Re: Thank You

Information - Copies of the correspondence is available for councillors at the front desk.

12. **EMAIL FROM RESIDENT**

Re: Resident's concern about Fire Department's decision to have "Chase the Ace" on Sunday night

An email was received by Mayor Hoyles and Deputy Mayor Tiller to notify council of residents concerns about hosting an event such as "Chase the Ace" on a Sunday which is generally and traditionally viewed as a day of rest in this area. Deputy Mayor Tiller addressed council as a fire department member that is involved with the fund-raising activity. The New-Wes-Valley Volunteer Fire Department, in partnership with the New-Wes-Valley Recreation Commission, is hosting this event as a fund-raising opportunity that will benefit the town with both recreational and fire services. The recreation commission is the actual Lottery Licence holder and when completing the application for the licence they were asked to provide an alternate day. Sunday was chosen as the only alternate day that both organizations would have a sufficient number of volunteers available.

CAO noted that any community events held at town-owned facilities should be limited between Monday to Saturday. As a gesture of respect and goodwill, council will recommend that the NWW Recreation Commission request an alternate day from Service NL.

Office to send correspondence on council's decision to both the fire department and recreation commission outlining both the request and the reasoning behind the recommendation. Deputy Mayor Tiller will respond to resident via email.

NEW BUSINESS

Item # 1 - Fire Department Banquet

Councillor Welcher spoke on behalf of the Fire Department in regards to the Fire Departments annual appreciation banquet. They are requesting that the banquet be held at Beothic Arena prior to the start of the 2018/2019 season and have it open to the public, selling tickets to help cover the costs. CAO and council supported this idea and thought it was an especially great idea to include the public as is done in other communities both as a fund-raising event and an opportunity for the fire department to publically acknowledge and thank the many business owners that support them throughout the year. CAO requested that the fire department have the fire auxiliary help out with some of the administrative and planning tasks that go into an event of this nature. The application process for the Federal and Provincial certificates and medals is a fairly straight forward but time consuming process and assistance in this area would be welcomed and appreciated.

Before closing Mayor Hoyles informed council that he and the CAO have had very successful meetings with various service organizations and not-for-profits over the past couple of months. The town's main message to all - is to convey a better sense of community pride and connection and fostering lasting, mutually beneficial partnerships going forward.

ADJOURNMENT

MOTION 18/092 - DAWN STAGG / MICHAEL TILLER

Resolved to adjourn the meeting.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: S. Perry, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Meeting adjourned at 9:00 p.m.

PAM PRESTON
CAO - TOWN CLERK

KENNETH HOYLES
MAYOR