



# Town of New-Wes-Valley

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## MINUTES

### **REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE Tuesday, April 17<sup>th</sup>, 2018 at 6:30 p.m.**

**Members Present:**

**Mayor:**  
**Councillors:**

**Kenneth Hoyles**  
**Steven Perry**  
**Kelvin MacDonald**  
**Dawn Stagg**  
**Andy Best**

**Members Absent:**

**Deputy Mayor:**  
**Councillors:**

**Michael Tiller** (*work commitment*)  
**Terry Gill** (*work commitment*)  
**Lorenzo Welcher** (*work commitment*)  
**James Cox** (*bereavement*)

**Also Present:**

**CAO:**  
**Recording Secretary:**

**Pam Preston**  
**Lorraine Hunt**

### **CALL TO ORDER**

Mayor Hoyles called the meeting to order at 6:30 p.m. and asked if there was any additional business to be added to the agenda.

Items added:

1. Lions Club Initiative - Vial of Life - Councillor S. Perry
2. Rock Quarry - Safety Concerns - Councillor D. Stagg

### **ADOPTION OF MINUTES**

**MOTION 18/103 - DAWN STAGG / KELVIN MACDONALD**

Resolved to adopt the minutes of Regular Meeting of Council held on April 03<sup>rd</sup>, 2018 barring any omissions or errors.

Councillor Best noted that he was absent from the meeting and Councillor MacDonald read the report to council in his place.

***Vote on Motion 18/103:***

**In Favour 5 :** Mayor Hoyles

**Opposed 0:**

**Abstaining 0:**

**Councillors:** S. Perry, K. MacDonald, D. Stagg, A. Best

**MOTION CARRIED**

## **REPORTS**

**FINANCE COMMITTEE REPORT** - Councillor Best presented a report from a Finance Committee meeting held on April 10<sup>th</sup>, 2018.

### **MOTION 18/104 - ANDY BEST / KELVIN MACDONALD**

Resolved to adopt the report of Finance Committee meeting held on April 10<sup>th</sup>, 2018 and approve all recommendations with the exception of items #2 & #3 being deferred back to the Finance Committee and pay outstanding Accounts Payable in the amount of \$82,461.55.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors:              S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

Councillor Best inquired about arrears collection, CAO noted that they are down 16% from the same time last year. Town Clerk noted that statements had been sent out and payments are coming in. Also noted: 5 properties in arrears have been served notice of a pending Tax Sale.

**PUBLIC WORKS COMMITTEE REPORT** - Public Works Committee report was presented by Councillor S. Perry for a meeting held on April 05<sup>th</sup>, 2018.

### **MOTION 18/105 - STEVEN PERRY / ANDY BEST**

Resolved to adopt the report of the Public Works Committee from a meeting held on April 05<sup>th</sup>, 2018 and approve the recommendations within with the exception of items 2 a. & f. which will be voted on separately.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors:              S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

Councillor MacDonald noted that he did not feel that it was the town's responsibility for the expenses to provide lighting at highway intersections. CAO noted that she would bring it up with MHA at next meeting.

### **MOTION 18/106 - ANDY BEST / STEVEN PERRY**

Resolved to proceed with the installation of street lights as presented in the Public Works Committee report at a cost of \$17.13 per light per month.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors:              S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

### **MOTION 18/107 - ANDY BEST / DAWN STAGG**

Resolved to proceed with repairs to repair the 7.5KW/10 hp Sewage pump at a cost of \$3407.45 + HST.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors:              S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

**STADIUM COMMITTEE REPORT** - NO REPORT

**CAO-TOWN CLERK'S REPORT** - CAO presented a report

- 1. Volunteer Week -** *Friendly reminder Volunteer Week is this week April 15<sup>th</sup> - 21<sup>st</sup> - Appreciation event is being held at Fire Hall April 20<sup>th</sup>. Please take the time nominate & confirm attendance.*
- 2. Electoral System -** *Motion required to write the minister to determine if any restrictions are in place to prevent council to repeal the ward system.*

**MOTION 18/108 - DAWN STAGG / STEVEN PERRY**

Resolved to write the Minister of Municipal Affairs to determine if any restrictions are in place to prevent council to repeal the ward system.

**In Favour 3 : Mayor Hoyles                      Opposed 2: K. MacDonald                      Abstaining 0:**  
**Councillors: S. Perry, D. Stagg                      A. Best**

**MOTION CARRIED**

- 3. SAM Meeting -** *The SAM meeting is being held in Stephenville May 24<sup>th</sup>- 26<sup>th</sup>. To date only (1) councillor expressed interest. Motion required for Councillor Perry to attend conference in Stephenville week of May 24th-26th.*

*Motion was made in previous meeting to send one representative to the SAM AGM.*

- 4. Fire Hydrant Training -** *CAO arranged for Jim Pollett from Municipal Affairs to complete a training session on fire hydrants for public works employees and the fire department. The session took place on April 17<sup>th</sup>. CAO confirmed this was no cost to the town.*
- 5. Avive Update -** *CAO confirmed the town was reimbursed \$10,609.96 for the Avive project.*
- 6. Remote Meeting Attendance -** *CAO is recommending council to develop a remote meeting policy. We currently have some of our councillors that work away and by having this policy along with the new update to the municipalities act can allow greater flexibility for councillors to attend meetings. (See attached Sample) Requesting motion to form committee.*

**MOTION 18/109 - KELVIN MACDONALD / STEVEN PERRY**

Resolved to defer to next council meeting when more of council is in attendance.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

- 7. New-Wes-Valley Municipal Plan and Development Regulations -**

Correspondence received from Department of Municipal Affairs and Environment on April 9th stating the plan and regulations were reviewed and deemed satisfactory. Council may now consider the documents for adoption and, if it does so, schedule a public hearing. Two resolutions are required to proceed with the public hearing.

**MOTION 18/110 - KELVIN MACDONALD / ANDY BEST**

Be it so resolved that Council, in accordance with Section 16 of the Urban and Rural Planning Act, adopt the Draft New-Wes-Valley Municipal Plan, 2016 with the following changes:

1. *Policy G-38 on page 26 of the Plan - Significant Wetlands, be revised to read:*

***Policy G-38 Municipal Stewardship Agreement - Applications for development located within the Business Pond and Queen's Meade (Newtown) Management Units as shown in Appendix C, shall be reviewed by council to ensure that sensitive waterfowl habitats are preserved and protected. As part of this review, Council shall refer development proposals within these areas to Wildlife Division, Department of Fisheries and Land Resources for review and comment.***

2. *Delete Policy G-39*

3. *Revise Policy G-40 to be titled Amendments in the Stewardship Agreement Area and renumber to G-39.*

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors:      S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

**MOTION 18/111 - DAWN STAGG / ANDY BEST**

Be it so resolved that council adopt the Draft New-Wes-Valley Development Regulations, 2016 with the following changes:

1. *Regulation 4.33 and Regulation 8.11.3 are revised to read:*

*Wetland Management Overlay Zone*

***As part of the Council review of any applications for development located within the Business Pond and Queen's Meade Management Units identified in the Municipal Wetland Stewardship Agreement, January, 2017 and identified on the Zoning Map as the Wetland Management Overlay Zone, Shall be referred to the Wildlife Division, Department of Fisheries and Land Resources, for review and comment.***

**In Favour 4 : Mayor Hoyles                      Opposed 1: S. Perry                      Abstaining 0:**

**Councillors:      K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

Resolution required for Appointment of a Commissioner for the Public Hearing:

**MOTION 18/112 - ANDY BEST / KELVIN MACDONALD**

Be it resolved that Council set the date Thursday, May 31<sup>st</sup>, at 7:00pm for the holding of a Public Hearing on the Municipal Plan and Development Regulations, 2016. And Further, be it resolved that Council Appoint Aiden Beresford to act as Commissioner for the Public Hearing and to provide Council with a report on the hearing in accordance with the Act.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors:      S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

**8. BNS Loan -** CAO is recommending to pay off BNS Loan # 34033-0001-45-16 in the amount of \$21,287.44. The current monthly payment is \$967.62 per month. Proceeds to payoff this loan will come from the towns current account. This loan was for the Brookfield w/s project phase (2)

**MOTION 18/113 - ANDY BEST / KELVIN MACDONALD**

Resolved to pay off BNS Loan # 34033-0001-45-16 (*Brookfield Water/Sewer Project Phase 2*) in the amount of \$21,287.44. Proceeds to payoff this loan to come from the towns current account.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Councillors:      S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

9. **Business Pond Walking Trail -** CAO is recommending for the town to reach out to the recreation commission to see if the commission needs work to be done on the trail. CAO confirmed with chargehand workers are available and can get some work done on the trail.

**MOTION 18/114 - DAWN STAGG / STEVEN PERRY**

Resolved to reach out to the NWV Recreation Commission to inform them that we have staff available if they need work to be done on the Business Pond trail.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Councillors:      S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

**ECONOMIC DEVELOPMENT COMMITTEE REPORT** - EDC Chair Councillor Dawn Stagg reported that there was no meeting as EDO was on annual leave.

**CORRESPONDANCE**

1. **SPCA Gander & Area**

Re: Feral Cats - Information provided that as per a policy amendment by the Board of Directors, the Gander SPCA will no longer be able to accommodate feral strays at its facilities.

2. **DEPARTMENT OF MUNICIPAL AFFAIRS**

Re: Documentation Required for Approvals to Borrow Letters/Applications - Information

3. **RESIDENT OF ORANGEVILLE, ON**

Re: Permission to Build a Summer Cabin

**MOTION 18/115 - KELVIN MACDONALD / ANDY BEST**

Resolved to approve building permit pending all governmental department approvals as per towns policy.

**In Favour 5 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Councillors:      S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

## **NEW BUSINESS**

### **Item # 1 - Badger's Quay Lions Club - Vial of Life Initiative - Councillor Perry**

Councillor Perry introduced an initiative that the Lions Club would like to introduce to area residents modeled after a similar project in place in Glovertown. Residents would receive a pill bottle with a form listing health issues and medication that first responders can easily locate in the residents refrigerator in the case of an emergency. Councillor Perry is asking that the Town of New-Wes-Valley help promote the initiative on social media.

Consensus of council was this is a great idea and CAO asked Councillor Perry to advise the town once the project is ready to go and the town would be more than happy to help promote it.

### **Item # 2 - Rock Quarry - Templeman - Safety Concerns - Councillor Stagg**

Councillor Stagg brought forth a safety concern that pertains to a steep drop off at the quarry that could potentially be a safety concern for snowmobilers. She inquired whether the town could install some type of sign or markers to indicate the danger.

Consensus of council to have CAO inquire what responsibilities or issues the town would incur.

## **ADJOURNMENT**

### **MOTION 18/116 - KELVIN MACDONALD / DAWN STAGG**

Resolved to adjourn the meeting.

**In Favour 5 : Mayor Hoyles**

**Opposed 0:**

**Abstaining 0:**

**Councillors: S. Perry, K. MacDonald, D. Stagg, A. Best**

**MOTION CARRIED**

***Meeting adjourned at 9:10 p.m.***

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**PAM PRESTON  
CAO**

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**KENNETH HOYLES  
MAYOR**