



# Town of New-Wes-Valley

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## MINUTES

### REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE

Tuesday, May 01<sup>st</sup>, 2018 at 6:30 p.m.

<b>Members Present:</b>	<b>Mayor:</b>	<b>Kenneth Hoyles</b>
	<b>Deputy Mayor:</b>	<b>Michael Tiller</b> ( <i>entered at 7:15 pm</i> )
	<b>Councillors:</b>	<b>Steven Perry</b>
		<b>Terry Gill</b>
		<b>Lorenzo Welcher</b>
		<b>Dawn Stagg</b>
		<b>Andy Best</b>
		<b>James Cox</b>
<b>Members Absent:</b>	<b>Councillors:</b>	<b>Kelvin MacDonald</b> ( <i>out of town</i> )
<b>Also Present:</b>	<b>CAO/Town Clerk:</b>	<b>Pam Preston</b>
	<b>Recording Secretary:</b>	<b>Lorraine Hunt</b>

### CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. And asked of there was any new business to be added to the Agenda.

Two items added to the Agenda:

1. Dog Park - Councillor Perry
2. Statement of Apology - Councillor Perry

Mayor Hoyles gave a brief overview of his recent attendance at the regional MNL meeting. Councillor Andy Best thanked Mayor Hoyles for bringing back a report to council.

### ADOPTION OF MINUTES

#### **MOTION 18/ 117 - JAMES COX / DAWN STAGG**

Resolved to adopt the minutes of Regular Meeting of Council held on April 17<sup>th</sup>, 2018 barring any omissions or errors.

**In Favour 7 : Mayor Hoyles**                      **Opposed 0:**                      **Abstaining 0:**  
**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

## **REPORTS**

**FINANCE COMMITTEE REPORT** - Councillor Best presented a report from a Finance Committee meeting held on April 24<sup>th</sup>, 2018.

**MOTION 18/118 - ANDY BEST / TERRY GILL**

Resolved to approval Accounts Payable in the amount of \$42,694.89.

**In Favour 7 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

*Councillor Gill declared conflict and exited the meeting.*

**MOTION 18/119 - ANDY BEST / LORENZO WELCHER**

Resolved to make a donation to the 2910 Lions Royal Canadian Army Cadet Corps in the amount of \$100 for the trip to St. John's.

**In Favour 6 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

*Councillor Gill re-entered the meeting.*

**MOTION 18/120 - ANDY BEST / DAWN STAGG**

Resolved to make a donation of \$100 each to the Ronald MacDonald House and the Central Northeast Health Foundation - Mother's Day Radiothon, as in past years.

**In Favour 7 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**MOTION 18/121 - ANDY BEST / TERRY GILL**

Resolved to approve the *Seasonal Residential Zone Policy* as presented by the Finance Committee.

**In Favour 7 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**MOTION 18/122 - STEVEN PERRY / LORENZO WELCHER**

Resolved to approve the *Second Property Policy* as presented by the Finance Committee with the noted changes to the wording in item 2b.

**In Favour 7 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**MOTION 18/123 - ANDY BEST / TERRY GILL**

Resolved to adopt the report of the Finance Committee as presented.

**In Favour 7 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**PUBLIC WORKS COMMITTEE REPORT** - Councillor Lorenzo Welcher presented a report from the Public Works meeting held on April 26<sup>th</sup>, 2018.

**MOTION 18/124 - LORENZO WELCHER / TERRY GILL**

Resolved to adopt the report of the Public Works Committee from a meeting held on April 26<sup>th</sup>, 2018 and approve the recommendations within.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**STADIUM COMMITTEE REPORT** - No report

**CAO-TOWN CLERK'S REPORT** - CAO present a report

**1. Proclamation, Mental Health Week, 2018 - Mayor and Councillors**

- 2. 2018 Budget -** The 2018 budget was approved with \$10,000 allocated for severance. CAO is requesting to take this from our current account & place into a GIC. This will need to be a continued budgetary item moving forward.

**MOTION 18/125 - JAMES COX / TERRY GILL**

Resolved to re-allocate \$10,000 from BNS current account to GIC for severance for 2018 and continue to budget this item annually going forward.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**3. Watermain Extension Project -**

CAO confirmed with Cecon drilling and blasting will be starting on May 7<sup>th</sup>, 2018.

**4. Street lights Valleyfield Intersections -**

CAO confirmed with MHA street lights for intersections are the town's responsibility.

**5. Municipal Fire Department Assessment Report -**

An audit took place & a detailed report and action plan was provided with the town. CAO will be requesting a meeting with the Fire Chief and it will be the responsibility of the fire chief to ensure the action list is implemented.

**6. Remote Meeting Attendance** - *Consensus of council is to have CAO check to see what issues other towns that have Remote Meeting policies in place have experienced.*

**7. New-Wes-Valley Municipal Plan and Development Regulations -**

Public Hearing date is May 31<sup>st</sup> - Public hearing notice has been communicated through social media, town website, community channel, and the beacon. No correspondence from residents have been received to date. If the town receives no written correspondence (2) days before the public hearing the public hearing will be cancelled.

**8. Mills & Wright Landscape Architecture -**

Town Logo, Town Signs, Ballfield Design, Cenotaph design etc.

**MOTION 18/126 - JAMES COX / DAWN STAGG**

Resolved to have CAO contact Mills & Wright to get ideas and estimates on potential projects and bring report back to council.

**In Favour 8 : Mayor Hoyles**

**Opposed 0:**

**Abstaining 0:**

**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**9. Proposed Sub-Division -**

This is currently with Municipal Affairs, Crown Lands have the application signed off but it requires approval from Minister Joyce's Department. CAO met with MHA & he committed to following up on this request & will provide update for next meeting.

**10. Cenotaph Committee -**

A new committee is formed formally known as the 'Cenotaph Committee' will now be known as the 'Community Remembrance Committee' and *consists of the following members; Curtis Roebottom, Jim Cox, Ted O'Connor, Paul Batstone, Karmen Stagg, Bob Kelloway, Ken Roebottom, Rev Noseworthy, and Heather Berselaere.* The committee will be a stand alone committee and have started with forming terms of reference, mission statement, renaming the committee etc. Correspondence Received.

CAO reviewed correspondence received from the community remembrance committee looking for a possible alternate, more suitable site for the cenotaph and/or the potential creation of a Remembrance Park and offered to come in to make a presentation to council.

The Public Works Committee had discussed development of the land beside the fire hall and had committed to getting estimates to prep the land for future development. Councillor Cox disclosed that there is government funding opportunities for "Remembrance Parks".

*Consensus of council is for the CAO to respond to the committee thanking them for their time and inviting them in to make a presentation to council also advising them that the town is getting estimates to prepare land for potential development.*

**11. Beothic Arena -**

Stadium committee consists of user groups, the committee has been in place for (3) years now and next season will be the 4<sup>th</sup> year. The committee is requesting a AGM to take place prior to end of 2019 season. The Town Manager of Lumsden is requesting for the committee to consist of user groups.

**MOTION 18/127 - DAWN STAGG / TERRY GILL**

Resolved to invite the stadium committee in to meet with council to discuss any issues or concerns in regards to the arena.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

*Council recessed for 5 minutes at 8:50 pm.*

**12. Funding Opportunity-** Enabling Accessibility Fund - Call for Concepts for Mid Size projects between \$350,000 - \$1,000,000. The CFC follows a two-step application approach. First, applicants are invited to submit their project concepts. Then, applications whose project concepts are successful will be asked to submit a detailed proposal at a later date. In the event the concept is approved, CAO will arrange meeting with Council, town of Lumsden, and town Of Greenspond to discuss concept, next steps, upgrades and any costs to the town. Motion required to submit project concept for accessibility project for Beothic Arena. CAO to confirm with Greenspond & Lumsden prior to submission.

**MOTION 18/128 - MICHAEL TILLER / JAMES COX**

Resolved to submit project concept for accessibility project for Beothic Arena. CAO to confirm with Greenspond & Lumsden prior to submission

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**13. Leave of Absence Request - Privileged Session**

**MOTION 18/129 - DAWN STAGG / TERRY GILL**

Resolved to enter privileged session at 9:10 pm.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

Recording Secretary exited the meeting.

**MOTION 18/130 - MICHAEL TILLER / TERRY GILL**

Resolved to exit privileged session at 9:20 pm.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

Recording Secretary rejoined the meeting.

**MOTION 18/131 - MICHAEL TILLER / TERRY GILL**

Resolved to deny to employee's request for leave of absence based on council's previous decision on leaves of absence meeting the criteria of either being requested due to illness or further education.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**ECONOMIC DEVELOPMENT COMMITTEE REPORT** - EDC Chair Councillor Dawn Stagg presented a report from the Economic Development Committee meeting held on April 24<sup>th</sup>, 2018.

**MOTION 18/132 - DAWN STAGG / TERRY GILL**

Resolved to adopt the Economic Development report and approve all recommendations within.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**CORRESPONDANCE**

1. **MINISTER OF TRANSPORTATION AND WORKS** - Re: *Rainbow Crosswalk*  
Received correspondence from Ministry of Transportation & Works is unable to grant the town's request as a Rainbow Crosswalk is currently not an approved crosswalk according to the Transportation Association of Canada.
2. **CRIMESTOPPERS** - Re: *Placing of Signage*  
CAO to obtain more information on the program from Corp. Dale Lewis.
3. **DEPARTMENT OF FISHERIES AND LAND RESOURCES** - Re: *Crown Lands Referral Application # 153745*

**MOTION 18/133 - MICHAEL TILLER / LORENZO WELCHER**

Resolve to approve referral of Crown Lands application pending any government departmental approvals.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

4. **RESIDENT OF NEW-WES-VALLEY** - Re: *Application for Permit to Build/Construct*

**MOTION 18/134 - TERRY GILL / ANDY BEST**

Resolved to approve Application for Permit to build pending any government departmental approvals.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

5. **SERVICE NL** - Re: *Bacteriological Water Analysis - April 10<sup>th</sup>*

Information available for councillors to view at the front desk.

6. **CATHERINE MORGAN, MAA** - Re: *2018 Clar Simmons Scholarship*

Information available for councillors to view at the front desk.

7. **SERVICE NL** - Re: *Proposed Renovations to Business at 83-85 Quay Rd., Badger's Quay*

Information available for councillors to view at the front desk.

8. **RESIDENT OF NEW-WES-VALLEY** - Re: *Thank You*

Copy provided to each councillor.

9. **GOVERNMENT OF NL, FISHERIES & RESOURCES** - Re: *Land Grant for Extension to Property*

**MOTION 18/135 - MICHAEL TILLER / JAMES COX**

Resolved to approve Application pending any government departmental approvals.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

10. **SERVICE NL** - Re: *Plans-Proposed Vacation Home at 20 Sandy Beach Ave, Newtown*

**MOTION 18/136 - DAWN STAGG / ANDY BEST**

Resolved to approve proposal for vacation homes pending any government departmental approvals.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**11. CLEANUP INCENTIVE - Re: *Clean Up Incentive***

**MOTION 18/136 - DAWN STAGG / LORENZO WELCHER**

Resolved to approve Clean Up Incentive for 2018, similar to the 2017 event.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

**NEW BUSINESS**

***Item # 1 - Dog Park - Councillor Perry***

Councillor Perry brought preliminary news from the Recreation Commission that they had no objections to local community groups getting together to turn one of their previous playground areas into a Dog Park. He was asked to forward more information and any requests for the town's assistance to the CAO.

***Item # 2 - Statement of Apology - Councillor Perry***

Councillor Perry read a statement of Apology which Mayor Hoyles graciously accepted on behalf of council and office staff.

Mayor Hoyles closed the meeting by noting that the past couple of weeks have been extremely busy at the office and staff has been working a lot of extra hours; through their lunch breaks and after hours. He thanked the office staff for all their hard work and conveyed council's appreciation for their dedication.

**ADJOURNMENT**

**MOTION 18/137 - DAWN STAGG / JAMES COX**

Resolved to meeting at 10 pm.

**In Favour 8 : Mayor Hoyles                      Opposed 0:                      Abstaining 0:**  
**Deputy Mayor Tiller**

**Councillors: S. Perry, T. Gill, L. Welcher, D. Stagg, A. Best, J. Cox**

**MOTION CARRIED**

***Meeting adjourned at 10 p.m.***

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**PAM PRESTON**  
**CAO - TOWN CLERK**

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**KENNETH HOYLES**  
**MAYOR**