



Town of New-Wes-Valley

P.O. Box 64, Badger's Quay NL A0G 1B0
Tel: 709-536-2010 Fax: 709-536-3481

e-mail: new-wes-valley@nf.aibn.com
www.townofnewwesvalley.ca

MINUTES

REGULAR MEETING OF COUNCIL HELD AT TOWN HALL, WESLEYVILLE

Tuesday, September 04th, 2018 at 6:30 p.m.

Members Present:

Mayor:

Kenneth Hoyles

Deputy Mayor:

Michael Tiller

Councillors:

Barry Tucker

Kelvin Macdonald

Lorenzo Welcher

Dawn Stagg

Andy Best

Jim Cox

Members Absent:

Terry Gill (*work committments*)

Also Present:

CAO:

Pam Preston

Recording Secretary:

Lorraine Hunt (*Town Clerk*)

EDO:

Victoria Boland

CALL TO ORDER

Mayor Hoyles welcomed councillors back after the summer schedule and thanked councillors and staff for helping out with all the town events throughout the summer. He then called the meeting to order at 6:30 pm.

Mayor Hoyles invited the Economic Development Officer Victoria Boland to present a preview of the town's new web design. The EDO informed council that the website will be live on Friday, September 14th, 2018. The new design is much more user friendly and interactive and features photography from award winning local, Michael Winsor. The CAO and council thanked the EDO for her many hours of collaboration with the new web designers. The EDO exited the meeting after her presentation.

ADOPTION OF MINUTES

MOTION 18/270 - MICHAEL TILLER / JAMES COX

Resolved to adopt the minutes of Regular Meeting of Council held on August 14th, 2018.

In Favour 8 : Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 18/271 - DAWN STAGG / BARRY TUCKER

Resolved to adopt the minutes of Special Meeting of Council held on August 16th, 2018 with the addition of the amount of \$4,400 + HST for repairs to the Fire Hall door (re: **Motion 18/266**).

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

REPORTS

FINANCE COMMITTEE REPORT - Councillor Best presented a verbal report from the Finance Committee Meeting held on August 28th, 2018.

MOTION 18/272 - ANDY BEST / KELVIN MACDONALD

Resolved to approve accounts payable in the amount of \$52,069.68.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 18/273 - ANDY BEST / KELVIN MACDONALD

Resolved to approve donation request for Pearson Academy Kids Eat Smart Program in the amount of \$190.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 18/274 - ANDY BEST / LORENZO WELCHER

Resolved to refer exemption request back to Finance Committee.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

MOTION 18/275 - ANDY BEST / KELVIN MACDONALD

Resolved to adopt the report as presented with the corrections made to the following two items:

Item 1. Business Arising - Back lot Development Minimum size requirement should be 1400 m².

Item 2. Upcoming Deadlines - Bank Reconciliations completed monthly to be noted in future reports.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

PUBLIC WORKS COMMITTEE REPORT - Deputy Mayor Tiller

MOTION 18/276 - MICHAEL TILLER / JAMES COX

Resolved to adopt the Public Works Committee report as presented and approve all recommendations within.

In Favour 7 : Mayor Hoyles Opposed 1: K. MacDonald Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Councillor MacDonald wanted it noted that he did not support items d & f, therefore could not vote to approve the report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT - Councillor Dawn Stagg presented the report from the Economic Development Committee meeting held on August 28th, 2018.

MOTION 18/277 - DAWN STAGG / LORENZO WELCHER

Resolved to adopt the Economic Development Committee report as presented and approve all recommendations within.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Council recessed at 7:50 p.m. for 5 minutes.

CAO'S REPORT - CAO presented a report to council.

1. **South West Pond Park** - current issues and items that need to be followed up on:
 - a. Septic Tank/Field is past capacity -- a cost estimate is required to clean out the holding tank.
 - b. Contact Service NL to provide specs on a new septic design that can accommodate the park expansion.
 - c. Complete an assessment on year over year expenses and revenues.
 - d. Parking congestion near playground area is becoming an ongoing issue. Re-visit policy pertaining to the number of vehicles permitted to park at campsites.

Consensus of Council to refer back to Economic Development Committee.

2. **MNL AGM - October 4-6, 2018.** - Any councillors wishing to attend can reach out to the CAO for more information on registration.

3. **NL Power - Gas Turbine update** - the turbine will be out of service for the next 3-4 weeks for maintenance and repairs.

4. **New Councillor - Barry Tucker - Appointment to Committee** - Councillor Tucker will serve on the Public Works Committee and was notified that committee meetings are held on every second Wednesday at 10:00 am, unless otherwise notified.
5. **Correspondence from C. Roebottom on behalf of the Shamblers Cove Road Residents Committee** - Consensus of Council to refer this item to the Public Works Committee.
6. **Tenders on Fire Department 2009 Ford Ranger** - Mayor Hoyles asked that anyone in conflict, excuse themselves prior to any discussion.

Councillor Stagg declared conflict and exited the meeting at 8:08 p.m.

MOTION 18/278 - MICHAEL TILLER / LORENZO WELCHER

Resolved to keep the 2009 Ford Ranger in the town's fleet as a reserve/backup vehicle.

In Favour 5 : Mayor Hoyles Opposed 2: K. MacDonald Abstaining 0:
Deputy Mayor Tiller A. Best

Councillors: B. Tucker, L. Welcher, J. Cox

MOTION CARRIED

Councillor Stagg was called back into the meeting at 8:29 p.m.

7. **2019 Capital Works Projects** - CAO went through a quick briefing on previous capital works applications that the town already had estimates on and noted that council will need to set 2019 priorities for the upcoming 2019 Capital Works projects due for submission in November. Past applications included: Templeman/Newtown Watermain Extension, Crosses Road Water/Sewer, Pool's Island Sewer.

CAO reminded council that with the recent changes to the procurement act, the town is now required to issue a RFP to hire a consultant to provide reports with cost estimates prior to submitting the capital works applications. The CAO will inquire as to whether that will be necessary if we have pricing from applications that were submitted last year.

CAO also noted that in previous meetings, discussions were had to complete upgrades to the ball field. If council sets this as one of its 2019 priorities, the CAO pointed out that a concept design with pricing would be required prior to applying for capital works under Recreation or any other federal/provincial funding. CAO outlined the process of a conceptual design from an Architectural Firm where improvements would be made in phases to the current ballfield to bring it up to spec in order to participate in provincial tournaments. Cost of the conceptual design with consulting fees would be \$5945 + HST.

CAO also reminded council that the consultant will be meeting with both the Recreation Commission and Council on the 26th & 27th of September.

Deputy Mayor Tiller suggested that each councillor take some time between tonight and the next meeting to think about how important community recreation is to them.

CORRESPONDENCE

1. **SERVICE NL** - Re: *Bacteriological Water Analysis - August 20th*
Information available at front desk.
2. **SERVICE NL** - Re: *Extension Certificate of Approval for Resident, W. Janes*
Information available at front desk.
3. **HOSPITALITY NEWFOUNDLAND AND LABRADOR** - Re: *2019 Conference and Trade Show*
Consensus of Council to refer to Economic Development Committee.
4. **RESIDENT, L. HOUNSELL, OF NEW-WES-VALLEY** - Re: *Requesting to operate a Business*

MOTION 18/279 - ANDY BEST / BARRY TUCKER

Resolved to approve the request to operate a business pending all government departmental approvals.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

5. **MSCNL** - Re: *Municipal Safety Symposium*
CAO informed Council that this event has been cancelled.

6. **REQUEST FOR PARTNERSHIP FROM RESIDENT J. STURGE** - Re: *Small Grant Application*

MOTION 18/280 - ANDY BEST / KELVIN MACDONALD

Resolved to approve request to submit application for funding for educational programming on behalf of resident J. Sturge.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

7. **RESIDENT G. HILLIER OF NEW-WES-VALLEY** - Re: *Application to Build*

MOTION 18/281 - MICHAEL TILLER / LORENZO WELCHER

Resolved to approve application to build a residential home pending all government department approvals.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

The CAO received an update from the charge hand with a quote to pump out the SWPP septic system at a rate of \$1500 + HST.

MOTION 18/282 - MICHAEL TILLER / ANDY BEST

Resolved to approve the cost of hiring a company to empty and properly dispose the effluent from the septic system at South West Pond Park at a cost of \$1500 + HST.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

NEW BUSINESS:

1. Deputy Mayor Tiller - Staff Appreciation

CAO asked the Mayor to excuse the Recording Secretary from the discussion.

MOTION 18/283 - JAMES COX / MICHAEL TILLER

Resolved to enter privilege session.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Recording Secretary exited the meeting at 9:15 p.m.

The Recording Secretary was called back to the meeting at 9:30 p.m.

MOTION 18/284 - BARRY TUCKER / LORENZO WELCHER

Resolved to exit privilege session.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

ADJOURNMENT

MOTION 18/285 - DAWN STAGG / MICHAEL TILLER

Resolved to adjourn the meeting.

In Favour 8 : Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: B. Tucker, K. MacDonald, L. Welcher, D. Stagg, A. Best, J. Cox

MOTION CARRIED

Meeting adjourned at 9:35 p.m.