

Town of New-Wes-Valley
Fire Department Regulations
Published By Authority

Town of New-Wes-Valley Fire Department - Regulations

The following regulations have been made by the Town of New-Wes-Valley under the provisions of the *Municipalities Act, Section 414 Chapter M-24 SNL 1999* and were approved by resolution of Council Number 11/222 on the 19th day of July, 2011.

Mayor

Town Clerk/Manager

Fire Department Regulations

1. Interpretations: In these regulations unless the context otherwise requires:
 - (a) “**ACT**” means the *Municipalities Act, Chapter M-24 SNL 1999* and subsequent amendments.
 - (b) “**TOWN**” means the Town of New-Wes-Valley as defined by Order in Council dated 12th Day of July 1996 or an amendment.
 - (c) “**COUNCIL**” means the Town Council of the Town of New-Wes-Valley.
 - (d) “**DEPARTMENT**” shall mean the New-Wes-Valley Fire Department constituted as such by Council.
 - (e) “**CHIEF**” shall mean the Fire Chief of the New-Wes-Valley Fire Department.
2. The Council may establish a department to be hereafter known as the New-Wes-Valley Fire Department, the object of which shall be the prevention of fire and the protection of life and property within the limits of the Town. Council has also approved the jaws of life service to be provided outside of town limits at the request of the RCMP or ambulance attendants.
3. The department shall consist of a Chief, one Assistant Chief and other officers as the Chief and Council may deem necessary for the effective operation of the department.
4. The Chief shall be appointed by Council for a two (2) year period of time and his tenure of office shall depend upon his good conduct and efficiency. The Chief shall be technically qualified by training and experience and shall have the ability to command people and hold their respect and confidence. He shall be removed only for just cause and after a public hearing before the Council.
5. The Chief shall be held accountable for the operations of the Department, and shall make written and verbal reports thereto as the Council may require.
6. The Chiefs day to day contact with Council for approvals, etc shall be the Town Clerk/Manager.

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7. The Chief shall appoint the Assistant Chief and all other officers of the Department and such officers shall be accountable to the Chief only and subject to removal by him.
8. The membership of the Department shall consist of such persons as may be appointed by the Chief and shall be able-bodied persons residing within the Town, preferably property owners whose business activities are normally within the confines of the Town. Determination of whether candidates for appointment are able-bodied shall be made by the Chief after a medical and physical examination has been made in a manner prescribed by the Chief and approved by Council.
9. Any member of the Department may be suspended or discharged from the Department by the Chief at any time he may deem such action necessary for the good of the Department. On written request of such member to the Council, he/she shall be given a public hearing on the charges brought by the Chief.
10. The Chief shall be responsible to the Council for the personnel, morals and general efficiency of the Department. In this regard the Chief shall formulate a set of rules and by-laws for Council's approval to govern the Department.
11. The Chief shall determine the number and kind of companies of which the Department is to be composed and shall determine the response of such companies to alarms.
12. The Chief shall, at least once a month, conduct suitable drills or instructions in the operation and handling of equipment, first aid and rescue work, salvage, a study of buildings in Town, fire prevention, water supplies and all other matters generally considered essential to good firemanship and safety to life and property from fire.
13. The Chief is hereby required to assist the proper authorities in suppressing the crime of arson by investigation or causing to be investigated the cause, origin, and circumstances of all fires.
14. The Chief is hereby empowered to enter any and all buildings and premises at any reasonable hour for the purpose of making inspections and to serve written notice upon owner or occupant to abate, within a specified time, any and all fire hazards that may be found.
15. Any person so served with a notice to abate any fire hazard or hazards, shall comply therewith and promptly notify the Chief.

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16. The Chief shall see that complete records are kept of all fires, inspections, apparatus and minor equipment, personnel and other information about the work of the Department.
17. The Chief shall report semi-annually to Council the condition of the apparatus and equipment, the number of fires during the month, their location and cause, and the date of same, and loss occasioned thereby, the number and purpose of all other runs made, and the number of members responding to each fire or other run, and any changes to membership.
18. The Chief shall make a complete report to Council within one month after the close of the fiscal year, such report to include the information in *Regulation 17*, together with comparative data for previous years and recommendations for the improving the effectiveness of the Department.
19. The Department shall be equipped with such apparatus and other equipment as may be required from time to time to maintain its efficiency and properly protect life and property from fire.
20. Recommendations of apparatus and equipment needed shall be made by the Chief, and after approval by the Council shall be purchased in such manner as may be designated by Council.
21. Suitable arrangement or equipment shall be provided for persons to turn in an alarm, and for notifying all members of the Department so that they may promptly respond.
22. All equipment of the Department shall be safely and conveniently housed in such places as may be designated by Council, such places to be heated during the winter season.
23. No person shall use any fire apparatus or equipment for any private purpose, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the Department.
24. No person shall enter any place where fire apparatus is used or handle any apparatus or equipment belonging to the Department unless accompanied by, or having the special permission of an officer or authorized member of the Department.
25. The Council may enter into agreements or contracts with nearby incorporated towns or governing bodies of other organizations to provide the members of such communities or organizations with fire protection or to establish a mutual aid system.

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26. No apparatus shall be hired out or permitted to leave the Town without the consent of the Chief, except in response to a call for aid in a neighboring community, provided that the officer in charge of the Department at the time may assign equipment for response to calls for outside aid in accordance with *Regulation 25* and in other cases only when the absence of such equipment will not jeopardize protection in the Town.
27. Each member of the Department shall be issued a badge designating his/her rank.
28. All motor equipment shall have right-of-way over all other traffic when responding to an alarm.
29. No person shall drive any vehicle over fire hose except upon specific orders from the Chief or other officer in charge where the hosed is used.
30. (a) No person shall park any vehicle or cause any other obstruction to be placed within fifty (50) feet (15.24 metres) of the entrance to any fire station or other place where fire apparatus is stored, or within ten (10) feet (3.048 metres) of any fire hydrant or cistern.

(b) No person shall blow snow or place snow on any fire hydrant.
31. No unauthorized person with any vehicle may follow within six hundred (600) feet (182.88 metres) of any apparatus belonging to the Department, nor park any vehicle within six hundred (600) feet (182.88 metres) of a fire.
32. No person shall maliciously turn in or cause to be turned in a false alarm.
33. The Department may elect Social Officers. Such officers may be elected in any manner and for any term the membership may decide upon, and their duties shall be to arrange for the management of any or all social functions sponsored by the Department.
34. The functions and duties of said Social Officers shall in no way interfere with those of the regular Department Officers who are charged with the responsibility for all fire service activities of the Department.
35. Prosecution for offences may be carried out by the Council, its agent or the RCMP.
36. Any person who commits an offence by violating any provisions of these regulations is liable on summary conviction to a penalty in accordance with *Section 420* of the *Municipalities Act*.