

Town of New-Wes-Valley

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MINUTES

REGULAR MEETING OF COUNCIL

Tuesday, May 04th, 2021 at 6:30 p.m.

Members Present:	Mayor:	Kenneth Hoyles
	Deputy Mayor:	Michael Tiller
	Councillors:	Winston Perry Kelvin MacDonald Dawn Stagg Andy Best
Member Absent:	Councillors:	James Cox - <i>resigned</i> Barry Tucker Lorenzo Welcher
Also Present:	CAO:	Pamela Preston
	Recording Secretary:	Elizabeth Hall

CALL TO ORDER

Mayor Hoyles called the meeting to order at 6:30 p.m. and asked if there were any additions to the agenda, additions as follows:

Deputy Mayor Tiller - Fire Department recruitment, and Senior's program

Councillor Stagg - Tax Sales

ADOPTION OF AGENDA

MOTION 21/172 - DAWN STAGG/MICHAEL TILLER

Be it resolved to adopt the agenda with the following additions: Deputy Mayor Tiller-Fire Department recruitment, and Senior's program; Councillor Stagg-Tax sales.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/173 - KELVIN MacDONALD/WINSTON PERRY

Be it resolved to adopt the minutes of Regular Meeting of Council held on April 20th, 2021.

Councillor Best referred to motion 21/161 and noted that he was opposed to the motion, error noted and will be corrected.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

REPORTS

FINANCE and ADMINISTRATION COMMITTEE REPORT: Councillor Best presented the report verbally from meeting held May 04th, 2021.

MOTION 21/174 - ANDY BEST/KELVIN MacDONALD

Be it resolved to approve Winter's Photography request to operate a business subject to all government approvals, and compliancy with the Town's municipal plan and regulations

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/175 - ANDY BEST/WINSTON PERRY

Be it resolved that Honey Bee's Floral mil rate be set at 25 mils.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/176 - ANDY BEST/KELVIN MacDONALD

Be it resolved to approve accounts payable in the amount of \$55,826.21.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/177 - ANDY BEST/WINSTON PERRY

Be it resolved to donate \$100.00 to Daffodil Place, St. John's, NL.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/178 - ANDY BEST/KELVIN MacDONALD

Be it resolved to donate \$100.00 to Ronald McDonald House Charities.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/179 - ANDY BEST/WINSTON PERRY

Be it resolved to approve Badger's Quay Lions Club 2021 Not-For-Profit Property Tax Exemption in the amount of \$1,164.75 subject to the requirement to have all outstanding taxes paid in full.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

Finance and Administration Committee continued:

MOTION 21/180 - ANDY BEST/KELVIN MacDONALD

Be it resolved to approve the 2020 and 2021 Not-For-Profit Property Tax Exemptions for CROSS004 in the amounts of \$1,086.00 and \$1,101.00 respectively subject to the requirement to have all outstanding taxes paid in full.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/181 - ANDY BEST/WINSTON PERRY

Be it resolved to exempt 2019 and 2020 water tax only for PICKE001 in the amount of \$552.00 subject to a Public Works employee confirming the disconnection.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/182 - ANDY BEST/KELVIN MacDONALD

Be it resolved to exempt the 2020 water tax for JORDE001 in the amount of \$276.00 subject to a Public Works employee confirming the disconnection, the Garbage Collection Fee will not be exempted.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/183 - ANDY BEST/WINSTON PERRY

Be it resolved to exempt the 2020 and 2021 business tax for CROSS004 in the amounts of \$3,801.00 and \$3,303.00 respectively, and exemption of interest in the amount of \$390.96.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/184 - ANDY BEST/KELVIN MacDONALD

Be it resolved to not impose a business tax on CROSS004 as it will be operating as a Not-For-Profit Thrift store. CROSS004 is to notify the Town when the become Service NL compliant, and are ready to be connected to the Town's water system.

In Favour 6: Mayor Hoyles **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

Finance and Administration Committee continued:

MOTION 21/185 - ANDY BEST/WINSTON PERRY

Be it resolved to exempt 2021 business tax for KARMF001 in the amount of \$1,158.00, business owner is to notify the Town of any changes.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/186 - ANDY BEST/KELVIN MacDONALD

Be it resolved to exempt 2021 business tax for MEBRU001 in the amount of \$324.00; change business property tax to residential property tax at 7.5 mils reducing the 2021 property tax by \$42.00; and approve account adjustment in the amount of \$366.00 for the above changes.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/187 - ANDY BEST/WINSTON PERRY

Be it resolved to exempt 2021 Fishing Enterprise Business Tax for CARLH001 in the amount of \$250.00, and to issue a 2021 Fishing Enterprise Business Tax invoice to the new owner (RH).

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/188 - ANDY BEST/KELVIN MacDONALD

Be it resolved to reduce Gas Tax project #170-2016-5766 South West Pond Electrical Upgrade from \$70,237.00 to \$69,886.84 (-\$350.16).

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/189 - ANDY BEST/WINSTON PERRY

Be it resolved to exempt 2020 and 2021 Garbage Collection Fees for BESTC004 in the amount of \$200.00 plus interest applied to these fees.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/190 - ANDY BEST/KELVIN MacDONALD

Be it resolved to approve account adjustments in the amount of \$5,809.05 as listed in this report.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

Finance and Administration Committee continued:

MOTION 21/191 - ANDY BEST/WINSTON PERRY

Be it resolved to amend the New Business Tax Incentive Policy with the following change "The Business Tax Concession does not apply to Home Based business, Not-For-Profit business, and **businesses with a minimum business tax of \$250.00**".

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/192 - ANDY BEST/KELVIN MacDONALD

Be it resolved to adopt the Finance and Administration Committee Report from meeting held May 04th, 2021.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

PUBLIC WORKS AND PROTECTIVE SERVICES COMMITTEE REPORT: No meeting

RECREATION, TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE REPORT: Councillor Stagg presented the report from meetings held April 29th, 2021.

MOTION 21/193 - DAWN STAGG/MICHAEL TILLER

Be it resolved to purchase a Playground Inspection Kit from Canadian Playground Safety Institute in the amount of \$549.00 plus HST.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/194 - DAWN STAGG/ANDY BEST

Be it resolved to apply for a Take Charge NL grant in the amount of \$10,000.00 to replace lighting fixtures at the Town Hall to more energy efficient options.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/195 - DAWN STAGG/MICHAEL TILLER

Be it resolved to purchase a chain drive pole saw from Canadian Tire for South West Pond Park in the amount of \$129.99 plus HST.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
 Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

Recreation, Tourism, and Economic Development continued:

MOTION 21/196 - DAWN STAGG/MICHAEL TILLER

Be it resolved the Economic Development Officer forward ideas for improvements throughout the Town to CFDA to be considered for the JCP and CEEP applications with the understanding that anything that will be a financial cost from the Town has to go to Council for approval prior to committing to the work.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/197 - DAWN STAGG/MICHAEL TILLER

Be it resolved to purchase two (2) new basketball rims and nets from FlagHouse.ca in the amount of \$610.00 HST and shipping included, these items are to be placed at the basketball courts.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

Item 3d - Happy Kids Day Care equipment request, the Committee made the recommendation not to loan the spray sanitization equipment however there was some discussion and it was noted that the day care only want to borrow the equipment on a trial basis before making a decision on the purchase of the same equipment, there was a consensus by Council to loan the equipment on a trial basis, and to change the Committee's recommendation.

MOTION 21/198 - DAWN STAGG/MICHAEL TILLER

Be it resolved to loan the spray sanitization machine from Beothic Arena as requested by the Happy Kids Day Care.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MOTION 21/199 - DAWN STAGG/ANDY BEST

Be it resolved to adopt the Recreation, Tourism and Economic Development Committee report from meeting held April 29th, 2021.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

MUNICIPAL POLICIES, PLANNING AND DEVELOPMENT COMMITTEE REPORT: No meeting

CAO REPORT: CAO, Pam Preston presented the report.

1. New Cube Van:

MOTION 21/200 - MICHAEL TILLER/ANDY BEST

Be it resolved proceed with the installation of two (2) rear amber flashing lights, two (2) grille mounted front amber flashing lights, and a beacon light mounted on the front of the box above the cab at a total cost of \$1,608.85 including installation.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

2. Dedicated Internet Line:

MOTION 21/201 - DAWN STAGG/MICHAEL TILLER

Be it resolved to proceed with a gas tax application for the installation of a dedicated internet line at 100 meg., one time build cost of \$14,415.30.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

CAO noted to Council there will be a recurring amount of \$860/60 months which does not include the Town's bundled phone line package. If the application is approved CAO recommends to proceed with this project in November, and budget accordingly for 2022.

3. Correspondence - Senior's concerns and accommodations:

Consensus to refer correspondence to the Municipal Policies, Planning and Development Committee for review and recommendation to Council.

4. Election Training:

Election training scheduled for June 02nd, office staff will be in attendance.

5. Proposed Summer Schedule:

MOTION 21/202 - DAWN STAGG/ANDY BEST

Be it resolved to proceed with the following summer schedule for Council meetings, June 15th, July 13th, August 17th, and resume regular meeting September 07th, 2021.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

6. OHS - Emergency Exit Routes/Floor Plans:

MOTION 21/203 - MICHAEL TILLER/DAWN STAGG

Be it resolved to proceed with the following floor plans: Town Hall, Central Fire Hall, Town Depot, Museum, Newtown Fire Hall, South West Pond Park in the amount of \$4,427.50 (Perry Consulting NL).

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

7. Business Proposal - Dana Blackmore:

CAO provided information to Council for their consideration on the business proposal and requested direction from Council. Consensus by Council to refer the business proposal to the Municipal Policies, Planning and Development Committee for review and recommendation to Council.

8. Fire Underwriter Survey:

Information on the Town's Water Distribution System is not compliant, this is false information, the Town did not receive any notice to provide information, Munn Insurance is the only company making these claims. CAO and Fire Chief participated via phone call on this issue.

Additions to CAO Report:

9. Civic Holiday:

MOTION 21/204 - DAWN STAGG/MICHAEL TILLER

Be it resolved the 2021 Civic Holiday will be held on Monday, July 26th.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

10. Water/Sewer Policy review:

MOTION 21/205 - MICHAEL TILLER/DAWN STAGG

Be it resolved the Finance and Administration Committee develop a Water/Sewer Tax Policy and present to Council at the next meeting.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

CORRESPONDENCE

1. **KIM KIELEY, DIRECTOR, MUNICIPAL INFRASTRUCTURE** (*motion required, refer to RTEDC*)

Re: ***Green & Inclusive Community Buildings Program***

2. **RESIDENTS OF NWV (R&JP)** (*motion required, refer to PWPSC*)

Re: ***Damages From Flooding***

Correspondence continued:

3. RESIDENT OF NWV (KK) (motion required, refer to PWPSC)

Re: **Damages From Snow Plow**

4. RESIDENTS OF NWV (JB & JA) (motion required, refer to PWPSC)

Re: **Water Build Up/Safety Concerns**

5. DEPT OF TRANSPORTATION & INFRASTRUCTURE (motion required, refer to PWPSC)

Re: **Ice Control Materials 2021-2022 (See note below)**

NOTE: Pricing for 2020-2021 season was \$49.50 per tonne. This year (2021-2022) the price will be \$55.72 per tonne. This is an increase of \$6.22 per tonne.

MOTION 21/206 - DAWN STAGG/MICHAEL TILLER

Be it resolved to refer Dept of Transportation & Infrastructure correspondence regarding Ice Control Materials 2021-2022 to the Public Works and Protective Services Committee for review and recommendation to Council.

In Favour 6: Mayor Hoyles

Opposed 0:

Abstaining 0:

Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

6. RMHC (motion required, refer to FAC)

Re: **Spring 2021 Newsletter and Donation Request**

7. KIM MACPHERSON, MANAGER, MUNICIPAL TRAINING (motion required)

Re: **Training for Land Use Planning & Municipal Elections Training**

8. BUSINESS OF NWV (MBP) (motion required, refer to FAC)

Re: **Business closed**

9. CHASE MERCHANT SERVICES (motion required, refer to FAC)

Re: **Changes to Mastercard Pre-Arbitration Dispute Fees**

10. HOSPITALITY NL (motion required, refer to RTEDC)

Re: **May is Tourism Month**

11. RESIDENT OF NWV (JH) (motion required, refer to FAC)

Re: **Fishing Enterprise Sold**

12. KIM KIELEY, MUNICIPAL INFRASTRUCTURE

Re: **17-GI-21-00081-Water Main Extension Pound Cove to Templeman Connection
Scope Change Approval**

MOTION 21/207 - DAWN STAGG/MICHAEL TILLER

Be it resolved to adopt the May 04th, 2021 correspondence list as presented.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

NEW BUSINESS

*** Deputy Mayor Tiller - Fire Department Recruitment:**

Deputy Mayor informed Council the department is down to 41 members and noted that the East End Fire Station (Newtown Fire Station) is affected by this decline, he asked Council if it will be okay to put out a notice for applications.

MOTION 21/208 - DAWN STAGG/ANDY BEST

Be it resolved to proceed with a public notice for the NWV Volunteer Fire Department accepting applications for volunteer fire fighters for the East End Station.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

*** Deputy Mayor Tiller - Senior's Program:**

Deputy Mayor informed Council there have been announcements from Government on programs available for seniors.

*** Council Stagg - Tax Sales:**

Councillor Stagg informed Council she has received inquiries on tax sales and asked about the process.

The CAO informed Council the process takes approximately 12 months to complete, 10 properties have been submitted to the lawyer for title searches, no response to date.

ADJOURNMENT

MOTION 21/209 - DAWN STAGG/MICHAEL TILLER

Resolved to adjourn the meeting.

In Favour 6: Mayor Hoyles Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: W. Perry, K. MacDonald, D. Stagg, A. Best

MOTION CARRIED

Meeting adjourned at 9:15 p.m.